

**Minutes for AAAGP Committee Teleconference
15 July 2005 12 midday**

- 1 **Attendance**
Jane Gunn, Jane Smith, Debbie Mutton, Grant Blashki, Mark Nelson
- 2 **Apologies**
Sam Heard, Nick Glasgow, Nigel Stocks
- 3 **Minutes of Last Meeting**
Accepted
- 4 **Business Arising**
- 5.1 **Inc to Website**
Mark restated the need to have Inc. visible on our website. The new logo does have it so will be uploaded after the conference. Tasmania's details need changing from "department" to "disciple" of GP.
Action: Debbie to amend. Debbie
- 5.7 **GP Registrars**
The committee agreed it was a good idea to advertise AAAGP to GP Registrars. It was suggested we compile a AAAGP pack to be distributed at the RACGP conference in Darwin. Jane Smith recommended "Friday Fax" as another form of advertising. Ron McCoy is contact for this.
- 5 **General Business**
- 5.1 **Conference Transport**
Announce at conference to go to booth & register name for shuttle bus and pay \$2. Supply raffle ticket for bus.
Action: Debbie to type announcement for Ellen and put up on noticeboard. Debbie
- 5.2 **Membership**
New members accepted. A recommendation was made to adjust membership form to include a tick box for "I agree to my details being published in our membership list".
Action: Debbie to amend form Debbie
- 5.3 **Update on Undergraduate Survey**
Dimity not available for report.
- 5.4 **Discount for Registrars/Fee Structure**
It was agreed that most registrars are well paid and that we need a criteria for who would receive a discount. Mark suggested forming a small group to discuss the fee structure before the Darwin conference where the results could be presented at the AGM and a decision made.
Action: Members of committee to email Mark if they are available to be involved in this discussion group. All committee members
- 5.5 **RACGP Conference Darwin**
Nothing further to report as this stage. AAAGP involvement still to be discussed.
- 5.6 **Travelling Fellowship**
To be mentioned at HOD meeting in Adelaide. Depts to encourage people to apply.
Action: Debbie to email Claire McGuinness for a report on her fellowship from last year. Debbie

5.7 Survey of Members

A recommendation was made that we have a renewal form which has the following information to be completed:

Field of Practice (which area do you generally work in?):

Interest (Research) Area: Teaching Area:

Highest Degree: Published works:

Research Undertaken:

This info would be used in a de-identified way. Response would be voluntary. To be discussed further.

5.8 Debbie's Contract

More information needed for discussion at Adelaide conference.

6 Other Business

6.1 RACGP Conference 2006

This will be in Brisbane. We are looking at having a half day session possibly as a "master class" or workshops.

Suggestions for topics so far are "Research Capacity Building" and "Practical Skills Using Software"

7 Meeting closed 1pm