

**Minutes for AAAGP Teleconference
Friday 20 May 2005 12 midday**

- 1 Attendance**
Mark Nelson, Jane Gunn, Dimity Pond, Debbie Mutton, Jane Smith, Nigel Stocks
- 2 Apologies**
Grant Blashki, Joachim Sturmberg
- 3 Minutes of Last Meeting**
Accepted
- 4 Business Arising**
Nothing to report
- 5 General Business**
 - 5.1 Website**
Jane suggested adding a counter to our website to determine number of visitors to our site. Mark stated Inc needed to be added to our logo as we are an incorporated association.
Action: Debbie to follow up both of these. Debbie
 - 5.2 Annual Research Conference – Adelaide**
 - 5.2.1 Meeting/Dinner**
Call for agenda items to be emailed to members for annual meeting then final agenda emailed. Dinner is organised – just awaiting final numbers. Debbie
Action: Debbie to email members
 - 5.2.2 Research Journey Speakers**
A teleconference was held 13 May with our speakers to clarify topic and content.
 - 5.2.3 Most Distinguished Paper**
One paper was rated as a 6 with all reviewers. Nigel's criteria was used which proved to be very useful. However, It was difficult rating abstracts. Due to a COI with Jane, Nigel & Dimity stayed on after teleconference to confirm decision for award.
Best First Time Presenter
2 judges are needed for each paper. All those present at T/C agreed to be a judge. Mobile numbers will be noted to assist in communication. Judges to choose replacement if not available at time selected.
Action: Debbie to email members for more judges and will consider any conflicting times for those who may be presenting. Debbie
 - 5.2.4 HOD Meeting**
Action: Dimity to work with Debbie to determine up to date list of Heads of General Practice Departments. Jane to construct invitation and then Debbie to email out. PHCRIS to be advised of numbers for catering. Dimity, Jane,
Debbie

- 5.2.5 **Booth**
 Suggested items to be displayed:
 Samples of undergraduate survey,
 List of universities who have given contributions –
 information about their research and courses available
 Travelling Fellowship – flyer and application form
 Jane’s Article from AusDoc
 Max’s History document
 Justin’s paper
 Rogue’s Gallery of past Presidents
- 5.2.6 **AusDoc & Medical Observer**
Action: Debbie to contact Ellen McIntyre for details of
 media coverage for the conference.
- 5.2.7 **Poster Design for Booth**
 Debbie to continue working on this.
- 5.3 **Fees**
 To date 100 members have now paid subscriptions. We
 have received support contributions from 8 departments.
 Jane requested it be noted that since Debbie has been
 appointed, there has been a substantial increase to our
 income.
 Discounts for registrars to be discussed at next meeting.
- 5.4 **Memberships**
- 5.4.1 **New Ones this Year**
 We have received 11 new applications this year.
- 5.4.2 **Survey of Members – qualifications & interest**
 Not discussed. Discuss at next meeting.
- 5.5 **Constitution**
 A decision has been made not to make any changes at this
 stage.
- 5.6 **Undergraduate Update**
 A baseline audit has been designed. This is being piloted at
 the moment and is based on a UK study. Funds will need to
 be secured to begin interviews.
- 5.7 **GP Registrars**
 There has been one meeting and the last one was
 cancelled. RACGP has 95% of registrars registered as
 members. A suggestion was made to determine whether
 RACGP would be willing to advertise AAAGP on their
 website.
Action: Debbie to follow up with RACGP about website
 advertising.
- 6 **Other Business**
- 6.1 **Newsletter**
 Grant and Debbie are working on this and it will be
 launched at the Adelaide conference.
- 6.2 **Travelling Fellowship**
 First email has been sent to members calling for
 applications.
Action: Debbie to design flyers for the conference.
- 6.3 **Next meeting for Committee 15 July 12 midday.**
- 7 **Meeting closed 1.20pm.**