

Minutes for AAAGP Teleconference Friday 24 February 2006 12 midday

- 1 **Attendance**
Mark Nelson, Jane Gunn, Debbie Mutton, Dimity Pond, Deborah Askew,
Grant Blashki, Joachim Sturmberg
- 2 **Apologies**
Jon Emery, John Campbell, Kelsey Hegarty
- 3 **Minutes of Last Meeting**
Accepted. To be uploaded to website.
- 4 **Business Arising**
None
- 5 **General Business**
- 5.1.1 **Membership Fees/Accounts**
The committee agreed not to request department contributions. Our annual income does not cover our expenses and it is necessary for us to increase the annual membership fee. A discussion followed and the committee agreed to increase the fee to \$100 per year. Registrars will remain at \$25. This will be announced at the AGM in Perth.
Action: Mark and Debbie to put together a proposal for the AGM to include what membership provides ie. prizes, fellowships, email list, newsletters, easier access to academics. Mark, Debbie
- 5.1.2 **Policy Officer**
Dimity recommended A3GP consider employing a policy officer in the near future. The committee agreed it would be beneficial for us and GP Research to represent the research community with the real issues of GP and endorsed this recommendation. The policy officer would gather background information and draft up letters and statements. It was noted that Jane has been doing a great job but this part is too much for our president. It was suggested we determine if there are any funds available for us to access. It was also recommended that we include the Policy Officer into our "strategic plan" as another reason to increase our membership fee even more.
Action: Deb Askew and Dimity to begin planning for what the Policy Officer could work on. Deb Askew,
Dimity
- 5.1.3 **Membership Drive**
A poster has been designed and is ready to be sent out. A number of options were discussed and it was agreed that Debbie will email and post the poster to as many suitable departments, groups of academics, registrars and GPs as possible. There are a number of lists she has access to. People will also be encouraged to place one of the posters in their work lunchrooms. Another suggestion by Jane was to encourage our members to sponsor by offering a prize to be presented at the GP & PHC conference in Perth. There will be 3 prizes a) all those who sponsor will go in a draw b) all new members up to June 23rd will go in a draw and c) the one who sponsors the most will be awarded a separate prize.

- Action:** Jane and Debbie to work on wording for the email to the members. Debbie to begin emailing and posting “Invitation to Membership” posters. Jane, Debbie
- 5.1.4 **New Members**
Dr Phyllis Lau was accepted into membership.
- 5.1.6 **GST Registering**
The committee agreed not to register for GST due to our low income.
- 5.2 **Members Survey**
The survey continues to be circulated and still needs work. The committee members were encouraged to review it and fax through any further comments.
- 5.3 **Perth Conference**
- 5.3.1 **A3GP Plenary**
The first T/C has been held. Andre Knottnerus has agreed to speak. He will have access to the Distinguished Papers selected to enable him to give feedback on them.
Action: If you are interested in being involved in helping with the selection process, please email Debbie All members
- 5.3.2 **HODs Meeting**
The committee agreed to hold a HODs of General Practice Meeting to avoid the confusion that happened last year when it was simply called a HOD meeting.
Action: Debbie to contact PHCRIS and make sure that it is listed this way in the programme.
- 5.3.4 **AGM**
The committee agreed to keep the date for the AGM as set by PHCRIS.
- 5.3.5 **Booth Display**
Debbie will continue to liaise with conference organisers with regard to our booth setup. Debbie
Action: Debbie to email department heads to request posters/information for booth display.
- 5.3.6 **Helper for Conference**
The committee agreed a registrar from WA would be most suitable to assist Debbie with activities during the conference. Debbie
Action: Debbie to contact Jon Emery for name of suitable person.
- 5.5 **RACGP**
AAAGP will be conducting a “Novice Research” workshop to be organised by Deb Askew.
Action: Deb A to determine time frame for the session and to email members with regard to assistance and involvement. Deb M to post our flyers to Deb A to have available during this session. Deb Askew
Deb Mutton
- 5.7 **NSW Integrated Primary & Community Health Policy**
This document was emailed to members by Joachim Sturmberg requesting their comments. It is an important document for developing a PC policy. Joachim recommended all those involved in PC Health to use it as a discussion tool for their area.
Action: Joachim to make available to Debbie to post on our website as not all members had received the document.

- 6 **Meeting dates for this year:**
7 April, 19 May, 16 June, 18 August, 15 Sept, 10 Nov.
All 12 midday EST.
- 7 **Meeting closed 1.20pm.**