

# **MINUTES OF THE AAAGP COMMITTEE TELECONFERENCE**

## **HELD 21<sup>st</sup> APRIL 2009**

1. **Attendance:** Jon Emery, Marie Pirotta, Deb Askew, Marjan Klajkovic, Faline Howes & Kitty Novy.
2. **Apologies:** Dimity Pond, Vicky Palmer & Sarah Dennis.
3. **The Minutes of the Last Meeting:** the minutes of the meeting held on the 17<sup>th</sup> March 2009 were accepted as an accurate record.

#### **4. Matters Arising:**

##### **4.1 Academic Registrar Positions:**

The successful applicants are Newcastle, Melbourne, University of Western Australia, University of Western Sydney Clinical School and Adelaide University. This is now on the AGPT website.

Jon has also had discussions with Claire Jackson who has contacted GPET directly to express her concerns. Jon is to write to the successful applicants raising the AAAGP concerns about the current model and the process used to decide these appointments and asking for their feedback prior to formally writing to the GPET.

##### **4.2 Finances:**

Marie advised that she has started the process of changing the signatory for the AAAGP bank account and will need two signatories for the cheques Jon and Marie are the two signatories'. The investment funds currently total \$8,500.00

##### **4.3 Name Change:**

For a special resolution need 21 days notice, need a quorum of 30 paid up members with at least three States represented. Given that there are four options it was suggested that we do an electronic straw poll and then present a motion of either an alternative name or the retention of the existing name. The members should be asked to rank the four options. Marie and Kitty to draft this email setting out the pros and cons of each option and will send it to the committee for approval with responses needed by the end of the week before sending it out to the membership early next week

#### **5 General Business**

##### **5.1 Membership**

**New members:** There are none

**Finances** We currently have \$27,000 in our operating account

##### **5.2 Communications to President**

Letter to UGPA. This organisation will be having a meeting in June where the AAAGP will be invited to attend.

Regarding PHCRED Jon wrote to Megan Morris about this and there will be meeting in Canberra on Thursday which will be attended by Jane Gunn, Mark Nelson and Nigel Stock who will report back following the meeting.

Letter from the NHMRC asking the AAAGP to nominate people to go on the two new Regional Health Committees and it was decided to put forward Mark Nelson, Chris Delmar, Doris Young and Liz Farmer

##### **5.3 Newsletter**

5.3.1 The next newsletter will report on the conference and so should go out in July

#### **5.4 GP& PHC Conference – 15-17 July.**

**5.4.1 The Heads of Department Meeting:** Marjan agreed to chair this meeting.

**5.4.2 Guest Speaker for the Dinner:** Frank Sullivan has agreed to give this address and will talk about predicting the future and the impact on health care.

**5.4.3 Bridges-Webb Medal:** We need to post a nomination form asap. It should ask the nominator to write a brief text relating to the three criteria (a current financial member; a significant contribution to the academic environment of general practice teaching and or research and a likely further contribution). When nominations close on 29<sup>th</sup> May we should ask those nominated to send in a short CV to help with the judging. Kitty to post a downloadable Word form with the three criteria for nominators to complete and send back in.

**5.4.4 Distinguished Paper Selection:** 24 papers have been reviewed and two papers selected to be given (twenty minutes each) at this session. The session will commence with Frank Sullivan's address (thirty minutes estimated) then the two papers and finally Frank will reflect on those two papers. Eleven men and twelve women submitted papers. The clear winner was a paper by Mark Nelson the CRAB study which is a cluster randomised controlled trial comparing standard BP measurement against an electronic sphygmomanometer and a second paper by Carolyn Lawrence which looks at the absolute costs to a general practice of teaching different types of learner contrasting a student, registrar and intern. Kitty to let Ellen know that these are our two selected papers. Do they want all the scores for all the papers or just for the two selected papers?.

**5.4.5 Booth:** Kitty to email Exec members asking them to let her know if they are attending the conference and she will use the responses to work out a roster.

**5.4.6 First Time Presenter Award:** Form sent to conference so will be on their website Kitty to send out an email inviting members and/or any of their colleagues to nominate themselves. for the First Time presenter award.

**5.4.7 The Poster Session:** All we need to do is to mingle at this session, the conference organisers are using AAAGP name as it is well known and has a high profile at the conference.

**5.4.8 The conference dinner:** all that is required is that we pay the venue a deposit. Kitty to send out cheque to Walters Wine Bar this week

**5.4.9** Members to be emailed as to conference update. To update website with a page on the conference, highlighting AAAGP events

6 **The next meeting:** 19<sup>th</sup> May 2009

#### **Assigned Actions Required**

**Kitty is:**

1. To let Ellen know the details of our two selected papers. She is also to ask Ellen if they want all the scores for all the papers or just for the two selected papers.
2. To email Exec members asking them to let her know if they are attending the conference and she will use the responses to work out a roster.
3. To send out an email inviting members and any of their colleagues to nominate themselves for the First Time presenter award.
4. To post on the AAAGP website a downloadable Word form with the three criteria for nominators to complete and send back in.
5. To organise the sending out cheque to Walters Wine Bar by way of a deposit.
6. To email all Members with a conference update.
7. To update website with a page on the conference, highlighting AAAGP events

**Marie is:**

1. Marie and Kitty to draft an email setting out the pros and cons of each name change option and send it to the committee members for approval with responses needed by the end of the week before sending it out to the membership early next week.