

MINUTES OF THE AAAGP COMMITTEE TELECONFERENCE

HELD 17th FEBRUARY 2009

1. **Attendance:** Sarah Dennis, Jon Emery, Richard Reed, , Deb Askew, Vicky Palmer, Dimity Pond, Marjan Klakovic & Kitty Novy.
2. **Apologies:** Marie Pirotta.
3. **The Minutes of the Last Meeting:** the minutes of the meeting held on the 20th January 2009 were accepted as an accurate record.

4. Matters Arising:

- 4.1 The A3GP name.** Suggestions made by email and on Face book have been circulated. Australia needs to be in the title. Do we need General Practice and Primary Care in the title or is Primary Care alone sufficient, its advantage being that it is more inclusive? Richard and Debbie favour retaining General Practice in the name. Primary Care not the exclusive domain of General Practice. Jon suggests putting forward three options:
- i) The Australian Association for Academic Primary Care (AAA-PC)
 - ii) The Australian Association for Academic General Practice and Primary Care AAAGPPC)
 - iii) The Australian Association for Research and Teaching In Primary Care (AART-PC)

To these could be appended the arguments for and against each suggestion. Vicky suggests adding a by-line to the effect of 'Representing education and research in Australian general practice and primary care'.

Deb is still checking on the regulations concerning the name change.

Vicky has on her to do list the need to write an article on the name change for the next newsletter.

- 4.2 Membership Application Form.** Jon states that the new format had been agreed. Kitty to organise a print run of fifty.

- 4.3 The Secretariat Position.** Kitty confirms that she has most of the paperwork. The website is connected to the AAAGP membership list, if one can't be accessed nor can the other, hence problems with global mailings but hopefully the problem is about to be sorted! Kitty had a very productive trip to Newcastle; Debbie was very helpful and was able to clarify the job .Kitty's own MYOB training scheduled for next week.

- 4.4 Primary Health Care Discussion Document.** This document is finalised and is just waiting for Dimity's electronic signature. Richard has been out of the loop but will be sent the final version and is invited to sign it if he agrees with its contents. It needs to be sent off on Thursday.

5. General Business:

5.1 Membership.

5.11 New Members. None.

Vicky is still intending to canvass GPs in Victoria on behalf of the Association and will report back on this at the next meeting.

5.12 Departing Members. Two existing members have written in to say they will not be renewing their membership; Kitty to follow up and ask why they have taken this decision.

Finances. Marie is out of the country for the next three months. Kitty has received a dozen or so membership renewal payments.

5.2 Communications to President.

5.2.1 Letter from Associate Professor Libby Kalucy concerning 'Snapshot Selection Panel' dated 5th February 2009. Marjan volunteers to go on their selection panel as a representative of the AAAGP executive.

5.2.2 Letter from Dr Chris Mitchell, President of the RACGP and Chair of UGPA dated 6th February 2009. Jon concerned that the AAAGP has not been included and will write to them asking that as an agenda item at their next meeting they consider the AAAGP for membership of their association.

5.2.3 Letter from GPET stating that the AAAGP had its opportunity to have input on the funding of Registrars and failed to respond. Parker has detailed comments on the letter which Dimity will get Parker to send to Jon. Dimity has contacted her RTP and learnt that GPET is considering devolving its fifteen academic registrar posts to be managed by the RTPs, that is the current ten posts plus the five recurrent ones. If this happened the registrars would, most likely be based with the Regional Training Providers and not the Universities but how can they be academic registrars if not linked with the Universities and without involvement in undergraduate teaching. When GPET formally announce their policy on this the AAAGP can formally respond. It may be a matter that should go on the UGPA agenda, see above.

5.3 Newsletter.

5.3.1 Jon to do an article summarising the AAAGP response to the Primary Care discussion document.

5.3.2 Sarah will write an article on the proposed name change.

The national manager of Cancer Australia has agreed to write an article about the new primary care cancer trials it is funding. Sarah and Kitty have been trying to do a global email out to the membership about articles and issues they wish covered but due to difficulties with the website this will have to go out later this week.

5.4 Website. David has been informed but has plans for improving the website and will start on this as soon as the website is up and running. A problem with the payment that is being resolved this week.

5.5 GP & PHC Conference 15th-17th July in Melbourne. Kitty has spoken with Ellen concerning the following matters:

5.5.1 The number of Heads who might be unable to attend and Ellen has suggested the possibility of holding the meeting at the RACGP conference instead. Kitty to survey the Heads to see which date and venue is more convenient and asking generally would they want to attend a HoDs meeting and how long they would like it to be

5.5.2 Ellen was happy to accommodate everything but we would have to supply our own breakfast for any such meetings, usually at a cost of \$20 to \$25 per head.

- 5.5.3 Ellen also said that the 17th July skill based session would have to finish fifteen minutes earlier.
- 5.5.4 Parker is happy to organise the Post Doctoral Lunch with speaker.
- 5.5.5 John says the Special Interests Lunch is not in our remit.
- 5.61 **Venue for the Dinner.** A venue has been found for the dinner, a wine bar on the South Bank with balcony included. \$100 a head for members , \$120. for non members . for a three course meal though may vary this and have canapés to start with and then two course. Coffee currently not included. Kitty to talk to the wine bar about this.
- 5.62 **The AGM.** Ellen can supply the room for about 40 people as required..
- 5.63 **The Bridges-Webb Medal.** We need now to put out a call for nominations doing a global email and linking it in with our website. Kitty to dig out the email from last year to clarify the criteria for nominations.
- 5.64 **The First Time Presenter Award.** We will need judges for this nearer the time. This is to go on next month's agenda.
- 5.65 **Distinguished Papers Selection.** Need to email all members, in part to promote it and in part to alert people to the changed format and will need a longer abstract. Debbie to draft something and pass this to Kitty to mail out to members
- 5.66 **Booth.** Kitty spoke with Debbie and this can be sorted out nearer the time.

6. Any Other Business None

Next Meeting: 17-03-09 at 12 noon.

Assigned Actions Required

Deb is to check with the Registrar of Associations Victoria to ensure that there are no additional rules to be considered when affecting a name change to the AAAGP.

Marjan is to go on the selection panel for Snapshot as a representative of the AAAGP executive.

Kitty is:

1. To organise a print run of fifty of the new membership application form.
2. To write to the members who are not renewing their membership and ask why they have taken this decision.
3. To survey the Heads of Departments to see which date and venue is more convenient and asking generally would they want to attend a HoDs meeting and how long they would like it to be.
4. To do a training course in MYOB.
5. To lobby members for any articles they wish to submit or matters they wish to raise in the next newsletter. This must be done as soon as the website is accessible.
6. To talk to the wine bar about the cost implications of changing from a three course to a two course meal with canapés instead of starters and whether coffee can be included in the price.
7. To dig out the email from last year concerning the Bridges-Webb Medal to clarify the criteria employed in awarding the same.

Jon is:

1. To do an article summarising the AAAGP response to the Primary Care discussion document for the next newsletter.
2. To write to UGPA asking that as an agenda item at their next meeting they consider the AAAGP for membership of their association

Sarah is to write an article on the name change for the Newsletter.

Vicky is to canvass GPs in Victoria on behalf of the Association and will report back on this at the next meeting.