

**Minutes of the AAAPC Committee Teleconference**  
**20 October 2009 @ 12 midday (EST)**

1. Attendance: Jon Emery, Marie Pirota, Sarah Dennis , Marjan Kljakovic, Joachim Sturmberg , Faline Howes and Kitty Novy Victoria Palmer
2. Apologies: Richard Reed, Dimity Pond and Moyez Jiwa Deb Askew
3. Minutes of last meeting of the AAAGP held on 25 August 2009 were approved and signed by Marie
4. Business Arising
  - 4.1 Progress report on tasks requiring attention following the name change: The Consumer Affairs have officially approved the name change. The banks have said that we can retain the old name for the account and add AAAPC for the account. There are accounts with two different banks, both are happy with us to have the two names. A letter needs to be drafted by Marie and Kitty dealing with the formalities Jon agrees this is a sensible solution as it is the external name that we need to visibly change.
    - 4.1.1 The wording for flyer AAAPC – Kitty to circulate the old flyer to all committee members and asking for suggestions on changing the wording to reflect the new identity of the AAAPC and this will be discussed at the next meeting.
    - 4.1.2 The web site – David has this under control, new templates have been set up.
    - 4.1.3 The stationery – this needs changing and will use the templates from the web site.
    - 4.1.4 The Statutory Declarations – Jon to do these once he has the letter from Marie and Kitty
    - 4.1.5 Internet banking – this is being set up as an option for members
  - 4.2 PHCRED funding of junior researchers to join the AAAPC. Ellen has emailed to say that nothing has come of this yet. Jon says at his department they already use PHCRED for fund junior researchers with membership fees and DOHA has never objected. This is a decision which falls to each department head.
  - 4.3 The AAAPC Travel Scholarship – no applications. Jon said that provided it is awarded within this financial year it could be advertised again. It was agreed to put out another call for applications. Kitty will put a new blurb together and pass this to Jon with a view to inviting applications on or before 16 November 2009.
  - 4.4 The GPSC Conference - The October – November conference in Queensland on GPSCs is to be held on 12 November 2009 in Melbourne although the location has yet to be fixed. We will wait to hear more from Claire and then Kitty will email the executive members with the details. Jon had an article in the MJA about the education role of the super clinics. Jon will check to see if he can attend the meeting.
  - 4.5 Health workforce Australia – a new funding body set up by the Commonwealth

Government. All the Deans of the medical schools know of it. It is being set up but hardly anyone knows about it. Dimity has drafted a letter on behalf of the AAAPC expressing concern that the funding will just go to the teaching hospitals. Marjan says the funding is not very useful as it is limited to funding for infrastructure for teaching.

- 4.6 The working sub group reviewing the selection criteria for all AAAPC awards – Dimity is unable to make any of the meeting times. Kitty has sent out a working document, with the feedback from the last Conference judges to the three sub group members. The main focus will be to revise the criteria for the first time presenter's award. The sub group meeting will be on Friday 30 October at 2pm and the results of its deliberations will be presented to the next Committee meeting. The next PHCRIS Conference meeting will be in Darwin from 30 June 2010 to 2 July 2010. PHCRIS is still waiting for DOHA to agree on its contract renewal which runs out 31 December 2010.
5. The Newsletter (due out in December!) Kitty has emailed a number of new members. Vicky is going to write an article on the Brisbane initiative with Vicky representing the new cohort and with Marie to represent the old cohort. Kelsey said that she would write something about the conferences she has been attending. Parker and Dimity might write about the SAPC, the Scottish conference. Parker might write something about violence in General Practice – Sarah will email Parker to see if he might contribute something. Funding of medical school places suggested as a main article, perhaps incorporating Health workforce Australia (at very least it could be covered in Jon's editorial). Partnership grants and the Project grants (still under a press embargo).
6. General Business
- 6.1 Membership
- 6.1.1 New members: -2 new members: Dr Louise Stone and Scott Kitchener – both were approved
- 6.2 Finances - \$24,000 in the bank. There are about 12 outstanding accounts. There is an email that is sent out to members who have been sent multiple reminders but who have not paid their annual subs. The idea is that the President should send out a final request: 'please pay as you have had the benefit of membership all year...'. Jon to draft a final chance email which will include an outcome and send it to Kitty. Kitty will then email it out to the 12 or so members with outstanding accounts.
- 6.3 RACGP Council – Marie says that most members of the Council felt that research was already very well represented and there was no need for a special representative from the AAAPC to speak on behalf of research. Jon says that in the end it is probably more of an issue with the NSCR where we should bring it up. Joachim suggests that it should be formally put to Council and with the heads of department providing a letter of support for representation.

Joachim would be happy to be involved in pushing this item. Marie says that if we are going to take the matter further we should talk with Nigel Stocks and Jane Smith as they are the people Chris referred to when saying that research was already well represented. Jon to talk to Nigel Stocks about this.

6.4 Academic registrars and GPET – It sounds that the matter of academic registrar positions is being reviewed along the lines Parker suggested in the first place Jon has informally had some correspondence with Robert Hale and has set the precedent of getting extra funding. Should GPET be consulting with AAAPC over this? They no longer have an academic representative.

#### 6.5 Communications to President

6.5.1 Letter and attached document from William Wong concerning: Strengthening Evidence Base General Practice. This relates to the University of Melbourne and Monash and essentially Jon says that he is looking for AAAPC support for the concept of a post registrar training masters. How does it differ from other masters programs? Funding from GPET for the additional training? Would this replace the academic year or is it an extra academic year? Monash already offers a masters program so the question is how would this one differ? Jon says that the AAAPC needs to feedback its comments and to make it clear that at this stage the AAAPC is yet to give its endorsement to the program. The Monash course does not attract young doctors, why would this program? Jon will pass on the feedback to William Wong.

#### 6.6 Non-Clinical Academics

6.6.1 Non GPs teaching general practice – a discussion. This was postponed until next meeting. Kitty is to email Joachim about this.

6.6.2 Suggestions for advertising our activities for our non-GP members. Put over to next meeting.

### 7. The next meeting: 24 November 2009

### 8. Other Business:

8.1 Email from Mark Nelson suggesting that the AAAPC embraces the New Zealand element by becoming Australasian rather than Australian. One problem, the conference is funded by PHCRED and so would always.

8.2 Sarah cannot attend the next meeting as she will be away.

### **Assigned Tasks:**

#### **Marie and Kitty to:**

1. draft a letter dealing with all the formalities that the AAAPC needs to comply with to complete

the name change and then send this to Jon

**Kitty to:**

1. circulate the old AAAGP flyer to all committee members and asking for suggestions on changing the wording to reflect the new identity of the AAAPC; the wording of the new flyer to be discussed at the next meeting
2. put a new blurb together for the Travelling Fellowship and pass this to Jon with a view to inviting applications on or before 16 November 2009
3. email the executive members with the details of the GPSC conference, now being held in Melbourne on 12 November 2009 in the hope that at least one committee member can attend, and
4. email Jon's letter (see Jon's task number 2) out to the 12 or so members with outstanding accounts.

**Jon to:**

1. organise the statutory declarations for the banks etc once he has the letter from Marie and Kitty outlining the formalities required
2. draft a final chance email which will include 'an outcome' for the 12 or so members with outstanding accounts for 2009 and send it to Kitty
3. talk to Nigel Stocks about AAAPC representation on the RACGP council, and
4. Jon will pass on the feedback to William Wong concerning the committee's discussion of his proposal for a post registrar training masters' course.
5. Jon to send out a letter after drafted by Dimity on behalf of the AAAPC expressing concern that the funding will just go to the teaching hospitals.
- 6.

**Sarah to:**

1. email Parker to see if he might contribute something about violence in General Practice for the next newsletter.

**Vicky to:**

1. co-write an article on the Brisbane initiative with Marie for the December 2009 newsletter.

**The Sub Group to:**

1. meet on 30 October at 2pm to revise the criteria for the first time presenter's award.

**NEXT MEETING 24<sup>th</sup> NOVEMBER**