

**Minutes of the August 2011 AAAPC Committee Meeting**  
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1. Attendance: Dimity, Marie, Michelle, Liz, Tina and Kitty.
2. Apologies: Jon, Ellen, Marjan, Tania, Natasha and Richard.
3. Minutes of last meeting: Held 21<sup>st</sup> June 2011 were approved.
4. Business Arising:
  - a. Ausdoc
    - i. Is supplied to the 21,000 GP's free of charge but not to others in the primary health care field and GPs whose clinical load is not high enough
    - ii. All others need to pay a subscription of \$300 per year
    - iii. Thought that AAAPC might be happy to pay for the subscription of Primary Health Care workers

**Action**

***Dimity to advise of the progress with Ausdoc, in particular the response to the AAAPC request that all members be provided with free copies of the journal.***

- b. Teleconferencing costs
  - i. Kitty is to advise as to whether any other possible teleconference providers may be able to match or better the current cost of \$40 for the monthly AAAPC Exec Committee teleconference.
  - ii. This is of particular issue when the call includes Western Australia, Northern Territory and South Australia
  - iii. Skype is not a suitable alternative
- c. Student Placements
  - i. AAAPC position statements have gone out, including HoD's AGM, and have been accepted
  - ii. PIP payments
    1. Seeking appropriate remuneration for placements and
    2. Allowing for twice the payment where 2 students (at a time) are allocated to a single supervisor
    3. Consideration of PIP to go to Practices where the Practice nurse is allocated as a Supervisor
  - iii. Vertical Integration position paper around Medical student teaching
    1. Explore vertical integration with the strong caveat that it should be the University Departments that should be managing the curriculum requirements for those placements
    2. Does the Exec want to progress the Vertical Integration issue?
      - a. Nationally? Locally? GPET?
      - b. Data to be presented GPET at Conference
  - iv. Feedback was invited from the Executive Committee members, the AGM and the HoDs. Meeting held during the Brisbane Conference

**Action**

***Need to follow-up with a letter to the PIP***

***Members at the GPET Conference to meet and discuss Vertical Integration***

***Anyone who has any thoughts / ideas – please email to Dimity***

5. Australian New Zealand Clinical Trials Registry and GP/primary care research. Dimity to advise whether the Trials Registry welcomed the AAAPC's offer to work with a group of primary care researchers, to consider how the online registration might be modified so as to be more accessible to non-drug based trials
  - a. Issue raised because trying to register Clinical Trials on a Clinical Trial Registry found it

particularly unfriendly to Primary Care Research – expectation that the focus in on one or two main issues

- b. Correspondence was sent – they claim they have sent correspondence in reply – none has been received
  - i. They have discussed the letter, have formulated a response and will contact Dimity – Kitty to send Dimity's mobile Number

## **6. The travelling fellowship**

- a. Each year the AAAPC offers a travelling fellowship to someone who wants to do a small piece of research within Australia – AAAPC give up to \$4000.00 FOR THAT PERSON TO TRAVEL TO THAT University /Universities – need a letter from the Head of the Department of the University / Universities they are attending accepting them – a small number of the Committee members look at the applications and decide – applications close in September
- b. Caroline Laurence from Flinders coming to Melb Uni in the next month
- c. Applications were sent out 2 weeks ago to members (Members need to have been members for more than 12 months) – copies were also given out at the Conference

*Action*

***Kitty to resend the application forms for the Travelling Fellowship to all members***

## **7. The Newsletter:**

- a. Michelle Guppy has (very kindly) agreed to be the Editor
- b. Latest edition is almost completed – will be formatted into a PDF and sent to Michelle and distributed

## **8. General Business**

- a. Membership
  - i. New members: David Lim ( Curtin ) Anna Williams ( UNSW) Dianne Goeman ( Alfred Hospital) Lyndal Trevana ( Sydney Uni) Nick Cooling ( UTAS)
- b.
  - i. Finances:
    - 1. Everyday Banking Account \$16,500.00
    - 2. Yet to pay Kitty for the first half of the year
    - 3. Kitty and Marie to meet with Bank re fees
    - 4. Look at consolidating accounts
      - a. Term Deposit with Wespac
      - b. Everyday account with NAB
- c. The Brisbane Conference:
  - i. Positive feedback in the Newsletter
  - ii. Banner – Marie felt this was not as illuminated as the other banners and felt it would be more effective if a alight was purchased

*Action Kitty and Marie to purchase light*

- d. New exec committee members – introductions in the Newsletter
  - i. Natasha Pavlin N.T
  - ii. Liz Halcomb (UNWS)
  - iii. Tina .Janamian (UQ)
  - iv. Michelle Guppy (editor)
  
- e. The HoD's meeting
  - i. Registrar research training
  - ii. PIP payments
  - iii. HWA initiatives
    - 1. Have a teleconference with Simon Wilcock on 29<sup>th</sup> August at 2.00pm – board member of HWA – work with him on how to advance issues
    - 2. Need to open the teleconference to all people (at present they are all NSW people)

*Action*

***Kitty and send email to Exec and the HoDs re an agenda setting teleconference to discuss problems people have had with HWA submissions – if they (or their nominee) would like to be on the teleconference – Dimity is to Chair the teleconference***

- f. Other issue discussed at the HoDs meeting
  - i. NHMRC Knowledge Translation Network
    - 1. Didn't get to submit a discussion paper due to people and time constraints – it is AAAPC's aim to respond to all
    - 2. Fund to be developed that will allow others to respond on AAAPC's behalf
  - ii. Financial support for AAACP
    - 1. Write letters to Departments for financial support
      - a. This was done prior to the Conference – some Departments signed up people as their contribution
      - b. Nominate an amount – a set amount is requested (\$1000.00), but it will depend upon the Department – some Departments will sign up members
      - c. Seeking support from other Departments (Nursing, Allied Health , ...) discussed – more thought needed re who do we want as members, should be members, how we can reach them, how we would represent them, what we could do for them, ...

*Action*

***Kitty to print the Newsletter and send it to a person in every Department, asking them to put the Newsletter in the coffee room – aim is to attract new members***

- iii. QA&CPD lobbying at Colleges and for Teaching
  - 1. Putting a motion to increase the QA&CPD points for teaching and the PIC

packet

- g. Medals, prizes and the judging of awards
  - i. MJA was interested in publishing and promoting the winner of the Charles Bridges medal – photo, article, interview

**Action**

**Marie (and the exec) to bring some ideas around the possibility of the MJA providing an award – to be discussed at the next teleconference**

- h. the success or otherwise of the AAAPC Dinner: and in particular of Chris Del-Mar as its after-dinner speaker – a letter thanks to be sent

**Action**

**Dimity - A letter of thanks to be sent to Chris Del-Mar**

- 9. Other Business.
  - a. Motion for the RACGP convocation regarding CPD points for teaching medical students and further research training for GP registrars
  - b. AAAPC as a listed organisation - re health and medical research review . Including NHMRC to reflect current government priorities, including primary care.
  - c. Report on Strategic Roadmap for Australian research Infrastructure
    - i. Didn't put in a submission but a number of other organisations put in excellent submissions (including Uni Melb)

**Next Meeting – Tuesday 20<sup>th</sup> September – To Be Confirmed as Dimity is overseas.**