

Minutes for AAAPC Committee Teleconference
Tuesday 15th Nov 2011 @ midday
Telephone 1800 692 663
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1. **Attendance:** Dimity Pond, Tina Janamian, Tania Winzenberg, Liz Halcomb Kitty Novy

2. **Apologies:** Marie Pirotta, Michelle Guppy, Jon Emery, Richard Reed, Danielle Mazza ,
Natasha Pavlin, Ellen McIntyre, Marjan Klakovic

3. **Minutes of the last meeting** of AAAPC held on Monday 10th October 2011

3.1. Minutes were accepted

4. **Business Arising:**

4.1. Negotiations on with Ausdoc – as yet there has been no contact

ACTION - Kitty to continue to call

4.2. Travelling Fellowship

4.2.1. Winner is Phyllis Lau (letter was drafted by Kitty and finalised by Dimity)

4.2.2. Letters to unsuccessful applicants (Simon French and Tina Janamian) have been drafted by Kitty and sent for finalisation

4.2.3. There is a need to trim the funding due to financial constraints – Phyllis will be informed in her letter of the need to trim the application to the \$4000

4.3. Assessing applications for the 2013

4.3.1. Tania forwarded the proposition that there should be the opportunity for overseas travel and that many organisations either only fund travel to overseas Conferences or have no restrictions, so continuing to restrict the Fellowship to domestic travel is potentially restricting capacity building.

- Agreed by those at the meeting / it could be used as a top up / additional funding / make other options feasible

ACTION - Tania and Ellen have conferred and Ellen will present suggested changes and lead discussion at the next meeting.

4.4. HWA teleconference

4.4.1. Minutes at the last meeting – letter has gone out separately – its receipt has been acknowledged by HWA but it is too early to expect a response –we will wait for a formal response

4.5. Meeting with Erich, Janssen, Danielle and Robert Hale re the the Project Officer to write the discussion paper and run a summit in 2012 around vertical integration and funding of GP undergraduate placements and that GPET would fund the officer and he/she would be based in a Department (Dimity proposed that the Office be located in her Department as it would significantly reduce problems)

ACTION – Dimity to write job description

4.6. Meeting between Dimity, Marie and Danielle on co-ordinating NSC-R and AAAPC research initiatives has not occurred yet

ACTION – To be held when Marie returns from overseas

5. Newsletter

5.1. Invitations to people to write articles have been sent out

- Some responses from 3 to 4 people who have been successful in grant applications
- There is a need to come up with some ideas re the main articles
- Paul Glasiou emailed Kitty today offering to write an article on a book that he has just written
- Suggestion that an article on the Practice Based Research Networks be included (PBRN meeting) – NSW State co-ordinator -Jacqueline Schroder might be invited as she has sent around an update

*ACTION – Kitty to email Sarah and ask some people at Melb Uni to write a piece
– Kitty to ask Jane (re panel) and email those on today's teleconference*

6. General Business

6.1. Membership

6.1.1. No new members – Kitty still getting in the last payments for this year

- Letter to HODS suggesting that it might be worth renewing (their membership) whilst PHCRED funding is still around

6.1.2. Finances

- \$11, 208.06

ACTION – Kitty to email a draft letter to HODS (renew membership) to Dimity before sending out

6.2. Communications to President

6.2.1. Letter from Ms Jenny Trudinger re Severance Pay and PCHRDD funding (letter attached)

- They do not pay severance pay
- Michael has sorted it out with the University

7. Other Business

7.1. MJA Prize – MJA and Marie still in discussions

- Marie wanted it on the agenda and was seeking any opinions / thoughts / ideas that she could take to the editor would be appreciated
 - Scientific quality
 - Potential to influence Policy and Practise for Primary Health care policy
 - Relevance to Primary care
 - *Comment - Often easier to rank the articles when they are in front of you*

7.2. APHCRI funding

- NSW PHCRED collaboration held an APHCRI funded summit and announced they would have an competitive round for funding PBRN's. Other results from the meeting included:
 - Not a lot of support (from those at the Summit) re the competition for the funding as the PBRNs are still in their

- infancy and could do with more support and collaboration before they start competing
- Suggestion that AAAPC and/or PHCRIS apply and set itself up as a National clearing house / Secretariat – possibly get some funding for admin support and have a group of HOD's or relevant people from the Uni's involved
 - National / international links between research units should be fostered
 - Collaboration between networks and using other networks (Nursing, allied health, medicare locals, hospital networks, ...) could be fostered
- They would give newer Universities and some research capacity demonstrators a couple of years of PhD RED funding so they could catch up with others
- CRE application requirements/ difficulties discussed

ACTION – Dimity to catch up with other networks (including UK networks) and PHCRIS in preparation for an application. Also may involve the RACGP.- Dimity to write to Marie and Nick discussing / seeking a joint application for a National Co-ordinating Unit for PBRNs.

7.3. PHCRIS Conference planning for 2012:

- AGM – at 5.15 to 6.15 on day 1 (Wednesday) and Dinner at 7.30
- HODs – lunchtime session
 - Rural presence – they have particular issues and they could be useful if they are 'onside' – re-engage with rural colleagues

ACTION – Dimity to ask other HODs

- Plenary session – Thursday

7.4. APHCRI Advisory Committee – there is no Rural person / do not have a rural person on the current AAAPC exec

- Dimity to approach their Association and seek a nominee

The Committee (on the teleconference) were happy for a rural person to be invited onto the APHCRI Advisory Committee.

ACTION – Dimity to write a letter seeking a nominee

Comment – AAAPC needs to strengthen links with other parts of Primary care – strongly GP focused at the moment – no Allied health people on the Committee

NEXT MEETING

December 13th (2nd Tuesday rather than the 3rd due to Christmas)

ACTION – Kitty to send out a separate email

NB – Agenda Item for the Conference (from Ellen) – translating research into Policy