

**Minutes of AAAPC Committee Teleconference
Tuesday 18 December 2012 @12 midday (AEDT)**

1. **Attence:** Dimity Pond Christina Hagger Ellen McIntyre Kitty Novy Tina Janamian
2. **Apologies:** Liz Halcomb Nic Zwar Danielle Mazza Jon Emery Marie Pirotta
3. **Minutes of last meeting** of the AAAPC held Tuesday 20 November 2012
 - Minutes approved

4. Business Arising:

- 4.1. (and 4.5) Update on HWA
 - Dimity to write

ACTION Dimity to write a letter to HWA

- 4.2 Jon to report back on any updates from the AMC supervisor accreditation moves
 - Jon is of the understanding that the Guidelines are now set and can't be changed
 - Now there is the need to lobby the Deans
 - Some aspects will be difficult to implement – states that Clinical Supervisors should be
 - Supported, trained in teaching, should get peer feedback about their teaching, and many other aspirational goals
 - There are some good aspects
 - Dimity in process of lobbying Uni for additional funding to do some GP Supervisor training

ACTION Leave on Agenda, Jon to report at next meeting

- 4.3 Update on APHCRI: Ellen to report back after Research Advisory Board (RAB) meeting
 - No decision has been made
 - RAB does not make the decision – sent to an External reference Group

ACTION Dimity - Letter of inquiry to Chair of the Board (John Marley) asking when they are likely to announce the decision

4.4 PHC RIS Conference 2013 in Sydney.

- 4.4.1 Christina to update on what is needed by AAAPC and its members, keynote speaker updates

- Thanks to Kitty for seeking members' comments for speakers
- Close between Michael Kidd, Emily Banks and Ian Graham – Emily Banks has been asked, if she is not available Michael will be asked
- Ian was thought of highly but he would need to be funded as it is unlikely that he would be in Australia

- 4.4.2 Update from PHCRIS Organising committee Liz to discuss any issues

- Booths that are looking likely (National Women's Health Alliance, APHCRI – Healthy Landscapes and Cancer NSW)
- Interest from James Dunbar for an invited symposium with Bruce Guthrie (if in Australia), John Lett, Jane Gunn, Martin and James on multi-morbidity
- Closing Plenary – seeking a facilitator – all help welcome
- Thanks for the promotion in the Newsletter

ACTION Help with a closing plenary facilitator

- 4.5 Response to letter to H. Bagnolo, Human Capital Alliance Letter resent any response
 - See 4.1

5. The Newsletter

- Kitty to send it out today – thanks to all for help

6. General Business

6.1 Membership

6.1.1 New members: None

6.1.2 Finances: \$18,710.60

6.2 Communications to President

- Nil

7. Other Business

7.1. Tribute to Marjan Kljakovic - AAAPC Prize in memory of Marjan, feedback from Nic Glasgow any updates

- No updates – looking at a Prize coming out of a PBRN project - need to set up a small group in the New Year – Nic wants to be involved – could draft a

7.2. Lobbying for more PHC funding and McKeon review letter Dimity to discuss on her talk with Natasha re NACCHO Jane unable to attend teleconference Maria to report back on their discussion

- Dimity spoke with Liz and established some common ground between NACCHO and AAAPC regarding lobbying for health care research funding
- Not so much on the quantity of funding but on the scope and focus of the funding

ACTION To look at the possibility of AAAPC Prize winner to go over to SAPC (society for Academic Primary Care and present their Paper – obviously need to gain SAPC approval – possibly need to be funded out of the Travelling Fellowship funds

7.3. PHC and NHMRC setting up a small task force to determine what we can do to improve the NHMRC funding for PHC research – Ellen to discuss

7.4. AAAPC Membership paper – How to broaden membership and a committee working group Liz and Dimity to report back on draft flyer

- Kitty has sent Liz and Dimity the Flyer – look very GP-centric
- Suggesting that the sections that say 'GP and Primary Care' to say 'Primary Health Care', and in a footnote note who this is referring to

ACTION Liz and Dimity to do some more work on this

ACTION Next meeting – look at the website and the wording and set out To be added to the Agenda for the next meeting

ACTION Constitution needs to be reworded – needs to be voted on at an AGM Dimity and Kitty to look at the legal action on the Constitution

7.5. Academic Registrars clinical placement – crisis in people applying for academic posts Jon to report back on any updates with his discussion with Louise Stone

- Jon putting something together for the meeting in February

7.6. GPET - Dimity to update on her lobby success and her meeting in Alice Springs

- Met Jenny from GP Supervisors Association (independent of GPET) – keen on looking at issues around funding GP's for having learners (Medical Students, nursing students and other allied health learners in a Practice) – implications around quality of what they learn, the supervision, supporting the Practice with so many learners – agreed that both would put together a paper on the issues

ACTION Put together a dot point paper on the issues raised at the GP Supervisors' Association and bring to the next meeting

7.7. Travelling Fellowship guidelines - Liz Halcomb to report back on guidelines that she Natasha and Tina have come up with for a clearer criteria in judging

8. Next Meeting February 19th 12.00pm

ADDITIONAL ACTIONS

ACTION

Agenda Items

- *There have been a number of items that have been on the Agenda for some time*
- *Kitty to email responsible people a week before the next meeting, reminding them of updates and responses that are due - and if possible include responses and emails with the Agenda*

ACTION

Inform members of what the Committee is doing

- *Include in the Newsletter what the Committee is doing?*
- *Email the members on a monthly basis a brief / dot point summary of what the Committee is doing?*
- *Need to make sure that this is not going generate more work?*
- *Trial for first 6 months of 2013*