

## Minutes AAAPC Committee Teleconference

Tuesday 21 MAY 2013

1. **Attendance:** Dimity Pond, Ellen McIntyre Christina Hagger Kitty Novy Faline Howes Natasha Pavlin
2. **Apologies:** Danielle Mazza Nick Zwar Jon Emery Michelle Guppy Liz Halcomb Marie Pirota
3. **Minutes of last meeting** of the AAAPC held April 16 2013

### 4. **Business Arising:**

#### 5.1 Update on APHCRI Dimity to lead on first sub-group teleconference held 20-05-13

- Proposed Structure
  - Steering Committee chaired by President of AAAPC – meet monthly
  - Working Group – look at day to day items – meet more often
  - Reference Group – Broad group including all the PBRNs (including those in the phase of developing a PBRN)
  - Terms of Reference for each group to be developed
  - Marie Pirota as the AAAPC representative on the Working group / anchor person
    - Some questions raised but agreed to support and monitor
  - First meeting of the reference group will be at the PHCRIS Conference where the Structure will be announced
- Work Plan
  - The Grant application outlined a huge number of items that were to be achieved in 2 years and the time frame is rapidly approaching 12 months
  - The Working Group will develop a Work Plan
  - The Steering Committee will meet in June to review the Work Plan and present it at the Conference
  - Due to the reduced time and the small amount of money allocated, only some items can be fully addressed and some will not be able to be addressed
- The NPS (National Prescribing Service) Project
  - The NPS has significant funds (\$13m) to work with PBRNs across Australia recruiting General Practices that are willing to have their prescribing data made available to the NPS in a 'de-identified' form
  - Each PBRN may wish to access to its own data and the National data – this is not part of the NPS project – they were only going to collect it on a National basis
  - Thought that the first task for the PBRN National Secretariat would be to negotiate with the NPS for data to be made available to each PBRN
    - Need to be careful that all the 'boxes' are ticked
    - Negotiate on a National level rather than each PBRN having to do so
- The name 'National PBRN Secretariat – to be revisited

#### 5.2 PHC Research Conference 2013.

##### 4.2a Update from Christina Hagger

- Early birds closed – 350+ delegates at present
- Health Minister has agreed to participate in the lunchtime research briefing session that is being organised by David Perkins
- Health Work Force Australia is sponsoring 2 of the concurrent sessions
- PHCRIS able to support everyone who had a paper or poster accepted, keen to help students

##### 4.2b Update on After Dinner Speaker and other AAAPC activities Dimity

- Paper and plenary session
- Michael Kidd as the after dinner speaker

- Heads of Department meeting
- Lunchtime session with Mark Booth
- Lunchtime for the PBRN Reference Group
- Dimity meeting with Louise Stone from GPET (Academic Registrar issues)
- Michael to talk to the Academic registrars (Wednesday afternoon)
- Session with 'AAAPC types' (by invitation)
- Couple of applications for the Bridges Webb medal – if there is anyone who the Committee members should be nominated, Applications close on 31May

#### 4.2c Update on committee members leaving and nominations for the AGM received

- Leaving
  - Jon, Faline and Natasha
- Gap in the ACT with Marjan
- Applications received from
  - Ellen McIntyre
  - Kirsty Douglas (nominated by Nic)
  - Louise Stone would like to be involved on the Committee (co-opted)
    - AAAPC allowed to co-opted up to 4 people
- Faline and Jon has emailed people Natasha has also been looking for a NSW rep
- A number of names were canvassed by members
- A concern re a nomination from WA
- Nomination date sent out by Kitty in email

*ACTION Nominations for the Bridges-Webb Medal – nominations close on the 31<sup>st</sup> May*

*ACTION Kitty to look at members from WA re a possible Committee member*

*ACTION Write to Louise Stone and invite her to be on the Committee*

## 5. The Newsletter

5.1 Next publication July 2013 Conference edition

## 6. General Business

### 6.1.1 Membership

- New members Jane Desborough ANU Jennifer Walker UoM, Natalie Appleby UoM

### 6.1.2 Finances: \$28,450.13

- Kitty's pay yet to be invoiced
- Reminder notices being sent to members who have not renewed

### 6.2 Communications to President

## Other Business

### 7.1 Tribute to Marjan Kljakovic - AAAPC Prize in memory of Marjan, Dimity to update

- On hold for a few months whilst the family settle a few issues of their own
- Nic will contact the Committee when he gets back

### 7.2 Lobbying for more PHC funding Dimity to discuss the possibility of AAAPC prize winner to attend SAPC to present paper

- Dimity and Ellen to talk to Joanne Reeve about this

### 7.3 AAAPC Membership flyer –Dimity and Kitty to report

- Photos from the photo bank
- Kitty will hopefully send out the selected photos to the members of the Committee
- Had help from Debbie Mutton who helped design the original flyer

*ACTION Kitty to send photos for the flyer to members of the Committee*

- 7.3a The website possible changes to the wording Liz and Dimity to update on any ideas
- Dimity has emailed Kitty some changes to the membership section that was very GP Focused
  - Website in the USA and when refreshed reverts to an old Webpage
- 7.4 Constitution Updates Dimity to update after legal advice from Marie Pirotta
- Marie is getting a legal person to look at some changes to the constitution, e.g.
    - All references to GP need to be changed to Primary care
    - Option of having 2 members from each state on this Committee
    - Members need to be given appropriate time before the AGM (21 days in advance)
    - Option of co-opting a person onto the Committee should the member from a state be unable to serve out their time
- 7.5 Academic Registrars clinical placement – Dimity any updates after letter
- Sent a letter to Marie as chair of NSC-R (RACGP National Standing Committee on Research) outlining AAAPC’s concern on Academic registrars not needing a GP Supervisor
  - There has not been an official response but (Dimity’s) understanding is that the College has put out some broad guidelines and they will be implemented with more detail next year.
- 7.6 Travelling Fellowship Guidelines Liz Halcomb to report back on guidelines
- Liz very busy – leave on the Agenda for the next meeting
- 7.7 Primary Health Care and the NHMRC Dimity to update on how many of AAAPC members were selected
- Kitty emailed Dimity the list
  - Danielle, Simon French and Marie have been asked to be on Panels
  - Others have been asked to review Grants
  - Dimity received a response
- ACTION Kitty to email the response Dimity received to members of the Committee*
- 7.8 NHMRC Strategic Plan Primary Dimity any updates
- No updates
- 7.9 Ellen to invite members of AAAPC to undertake an online survey to develop an understanding of the scope and practice of academic primary health care in Australia. Ellen to update
- Thanks to AAAPC for approval to send the survey link to the members
  - Just waiting for final approval from Ethics Committee
  - Research Ellen doing with Joanne Reeve and Chris Barton (and a couple of others from the UK)
  - Looking at the Discipline of Primary Health care, career paths and other challenges and barriers to having a Primary Health Care career
  - Running a workshop at SAPC Conference in July
  - Similar workshop at AAAPC Conference
- 8 Next Meeting Tuesday 18<sup>th</sup> June 2013**
- Ellen and Danielle will be an apology at this meeting