

Minutes of the Executive Committee of the AAAPC Held 17 September 2013

1. Attending: *Nick Zwar, Julia Walters, Liz Halcomb, Ellen McIntyre, Sarah Larkins, Dimity Pond, Danielle Mazza, and Kirsty Douglas and Kitty Novy Christina Hagger,*
2. Apologies *Marie Pirotta, Grant Russell, Ellen McIntyre Michelle Guppy*
3. Minutes of the last meeting 20 August 2013 – these were agreed
4. Correspondence to the AAAPC - none.
5. Business Arising:
 - 5.1. The fostering of links between the Society for Academic Primary Care (SAPC) in the UK, and the AAAPC. Nick has been in contact with Joanne Reeves, the President of SAPC and she is supportive of the idea that the winner of the Best Paper award would present the paper at the SAPC conference without needing to go through peer review selection process etc. This will need to be ratified by the SAPC. Funding – it may be possible to get any contributions as a tax deductible if paid through something like Melbourne Uni as a AAAPC prize fund.
 - 5.2. The Website – Natalie and Nick are seeking feedback from cheaper websites but this is still ongoing and with regard to the problems with the current website, nothing has been resolved
 - 5.3. Progress of Australian Primary Care Research Network (APCRen) - the survey of PBRNs is continuing. It would seem that funding remains a key problem for all PBRNs
 - 5.4. Lobbying of Federal Government/the APHCRI Research Advisory Board – The PIP is set to rise with the new Government, but should Russell Grant and Nick go to Canberra to lobby the minister or her advisers? The consensus is that lobbying remains essential, Nick to speak with Grant and set something up. As far as getting an AAAPC rep on the Research Advisory Board, John Marley and the Minister need to approve any appointments to this Board; Nick to contact John Marley
 - 5.5. GPET and Clinical Placements for Academic Registrars – Louise advised that the applications are currently being considered. One issue is whether the standards/guidelines are appropriate, do the registrars need to do a clinical component at the same time as the research component – it appears that this is not required. Does the research need to be conducted from a General Practice department or can it be carried out from Psychiatry or Surgery departments? GPET needs or would welcome input on guidelines to assist in

the selection of the best people and best projects. Louise to send out the current guidelines to all executive members

- 5.6. The missing Reps for Western Australia and Northern Territory – Alistair is happy to come onto the committee but would not be able to attend until January 2014, after his sabbatical ends; this was acceptable to the committee and Grant is to be asked to follow this up. No news on a Northern Territory representative
 - 5.7. The working party on New Zealand membership of the AAAPC – the current problem is that the New Zealand member is on sabbatical in the UK, and some representation from New Zealand is essential on this working party. Nick to try and find a New Zealand rep before convening the working party
 - 5.8. Proposed changes for access to Medicare data for research studies – there are negotiations between DOHA and the Department of Human Services so it is not obvious who one should approach to secure access to this important research data; there may be privacy issues. Could this be something else that the AAAPC could raise with John Marley? Nick will raise this with John.
 - 5.9. The final draft of the amended guidelines for the Travelling Fellowship – this has gone out and replies are expected by the end of September 2013.
 - 5.10. Time and day of AAAPC teleconference: Does it suit the new committee? It was agreed that Kitty will send out a Doodle to see if the exec members can agree on a new day and time.
6. The Newsletter – Comments on the August edition and planning for the next – the profiles of new members was welcomed. The next edition will be for December 2013 and a main article is yet to be found. Kitty to ask Meredith to see if she could put something together on new guidance for practice nurses about research involvement.
7. Finance
 - 7.1 New Members: None. It should be possible for new academic registrars to be advised of the AAAPC's objects and the benefits of membership.
 - 7.2 Streamlining of Membership process – the constitution requires another member to sign an application for membership and so cannot be changed without an amendment to the constitution.
 - 7.3 The Balance Sheet: \$11,616.23
8. Other Business: At the GPET conference mention was made of the minimum standards for undergraduate general practice placements. This to go on the agenda for next meeting.

9. The PHCRED evaluation is underway and due to report middle of next year.

10. Next Meeting: Tuesday October 15th 2013

ACTIONS ARISING

Nick is to:

- try and find a New Zealand rep before convening the working party on incorporating New Zealand membership of the AAAPC
- speak with Russell Grant to see if they can set up a meeting to lobby the new Minister or her advisers
- contact John Marley to see about getting an AAAPC rep on the Research Advisory Board
- raise with John Marley the problem of access to Medicare data for research studies.

Grant is to:

- advise Alistair Vickery that the AAAPC would be very pleased if he could joint the executive committee as the WA representative as soon as his sabbatical ends.

Louise is to:

- send out to all executive members the current GPET guidelines on the Clinical Placements for Academic Registrars

Kitty is to:

- send out a Doodle to see if the exec members can come up with a more convenient day and time for future executive meetings
- ask Meredith if she could write an article for the December 2013 Newsletter on new guidance for practice nurses about research involvement.