

Minutes of Executive Committee of the AAAPC

Held on:

18 February 2014

1. **Attending:** Nick Zwar, Dimity Pond, Ellen McIntyre, Danielle Mazza, Grant Russell, Kirsty Douglas, Julia Walters, Christina Hagger, Michelle Guppy and Louise Stone. Kitty Novy
2. **Apologies** Marie Pirotta Liz Halcomb, Sarah Larkins
3. Minutes of the last meeting, held 17 December 2013
4. Correspondence to the AAAPC, none received since the last meeting
5. Business Arising:
 - i. Nick Zwar has tried numerous times to set up a meeting with Judy Dutton's adviser, Tom Fleming, without getting a response. KN to get a phone number for Tom Fleming and pass this on to Nick.
 - ii. APHCRI - the categorisation of APHCRI funding. This matter has not been resolved; Terry Finlay's position appears to be that it is complicated and we simply have to work through it. Nick to write to Terry Finlay to see if the matter can be resolved.
 - iii. The APHCRI Research Advisory Board – positive feedback to the AAAPC letter, indirectly from John Marley and from Chris van Weel; the idea of funding a research grant program was seen as a good idea but no commitment made. Chris van Weel would support a joint AAAPC and APHCRI Workshop at Primary Health Care Research Conference focused on measures of research performance; it would be helpful if someone from Policy/NHMRC were to participate. Nick to follow up on this with Terry Finlay.
 - iv. Changes to the Constitution to allow for New Zealand membership of the AAAPC. There needs to be support for the idea, the name would be the Australasian AAPC. Dimity, Michelle and Ellen will look at the current constitution and determine what changes would be required. This needs to be ready by the next executive committee meeting. There was further discussion about changing the membership year to the financial year rather than the calendar year.
 - v. The PHCRED strategy review – the membership have been canvassed but with little response, leaving it to the committee to respond. To be safe, KN is to email the members again –incorporating an amended question suggested by Ellen, asking for views with a short timeline (two weeks) for a response. Nick to contact Robyn for times she would be available for a teleconference.
 - vi. Medicare Locals review - update
6. The Newsletter – the December 2013 edition was well received, The April 2014 edition: it was suggested that the New Zealand members might be invited to contribute a lead article on primary care research in New Zealand.
7. PHC Research Conference – all going well at this stage. The abstracts for best paper are going out to reviewers in early March 2014.
8. Finance – \$12,479.30. Subs still coming in. Irene Blackberry UOM has been asked to cover for Marie Pirotta if necessary.- KN to FU on this
9. New Members - None
10. Other Business
 - i. AAAPC Name Change – see above
 - ii. APCReN progress – recent meeting with the APCReN group. Its website is now up and running. Its steering group will meet by teleconference next month.

- iii. APHCRI Statement of Strategic Intent – see above
- iv. Increase in PIP payment for medical student teaching – This has not been mentioned by the Coalition government, it does not seem high on the agenda and could even be cut.
- v. Public consultation of the Draft ERA 2015 journal and conference. The last rankings did not represent General Practice; if the AAAPC is not asked for comment, then it needs to find ways of giving feedback with individuals making comments. The deadline is 14 March 2014.
- vi. Input on APHCRI wanting AAAPC to collaborate in a “futures café” session at Conference this is part of the workshop idea,, see above.
- vii. AAAPC invitation to Mark Booth to do an open lunchtime presentation. It was agreed to extend the invitation and then to discuss possible topics: perhaps the future of primary care research. KN to send Nick Zwar the contact details for Mark Booth.

Next Meeting. March 18 2014 11.30 am

ACTIONS

Nick Zwar

- Write and FU with Terry Finlay re APHCRI
- Constitution – to send to subcommittee (Dimity ,Ellen and Michelle) liaise with the New Zealand Felicity and Ngaire and send through the possible changes
- To contact Robyn Considine, re teleconference on PHC RED strategy
- Contact mark Booth re lunchtime meeting at PHC Research Conference

Michelle Guppy

- Contact Felicity and Ngaire re main article for the newsletter

Kitty Novy

- Email constitution to Nick and he will forward to subgroup
- Find contacts for Nick
- FU on Irene Blackberry Marie Pirota and position