

MINUTES AAAPC Executive Committee meeting September 15th 2015

Attendees: *Grant Russell, Sue Pollon, Kirsty Douglas, Ngaire Kerse, Nick Zwar, Jennifer Walker, Jan Radford, Kitty Novy,*
Apologies: *Michelle Guppy, Alistair Vickery, Jodie Oliver Baxter, Dimity Pond, Louise Stone, Danielle Mazza, Suzanne McKenzie Christina Hagger, Liz Halcomb*
Ellen McIntyre, Phyllis Lau, Sarah Larkins

Australia AEST	South Australia ACST	West Australia AWST	New Zealand NZST	Link	Phone
Sept 17 1.30- 2.30pm	Sept 17 1.00- 2.00pm	Sept 17 11.30am- 12.30pm	Sept 17 3.30- 4.30pm		

ACTION LIST

Who	Action/Decision	When
	KD: To draft letter to Anne Kelso - GP survey on clinical trials – email GR will give 24 for Executive to respond to final draft before sending out. CC Tim Dyke	
	GR: To finalise the working group draft response to Chronic Disease Prevention	
	KN: To send NZ membership list to SP NG to help in the formation of a NZ subcommittee	
	KN: To collate and send State membership list to State Reps	
	GR: To inform Treasurer that new NZ members will be continue to be half price for 2016	
	SP/NG: To write article on NZ Research Weekend for December newsletter	
	EM: To inform SP/NK once dates for the PHCRIS conference has been confirmed	
	GR: To combine PBRN document drafted by Nick Z and also the response that working group have drafted to standing committee. an send to Primary Health care Advisory Group for Chronic illness	
	GR: To email –talk to Jane Gunn re UoM position re APCReN	
	GR: To FU on the letter sent to Mark Booth before the October meeting	
	GR: Nick Z and GR to decide on the re NAPCRAG duties on behalf of AAAPC	

Issues	Items	Who	When
1. Approval of the agenda	Chair GR		
2. Past Minutes	Minutes from the last executive meeting approved to update Jan Radford as an attendee	GR	
3. Agenda	Agenda accepted with no added items	GR	
4. Correspondence with the AAAPC	<ul style="list-style-type: none"> • Anne Kelso NHMRC – GP survey on clinical trials- Members made a number of comments about survey inadequacies and lack of context came across. KD felt a brief response would be worthwhile indicating in the letter that AAAPC would be happy to be involved in such a survey in the future .NZ noted Dr Tim Dyke Executive Director, Research Policy Group of NHMRC could be copied into letter. We could have further engagement with him as he has written • Kirsty Douglas: Letter from HODS of the DGP ACT-NSW. GR thought it was an excellent letter and template to use for future advocacy. • Mark Booth – APCReN Support letter was sent no response 	GR	
5 Actions meeting 27/8/15	<ul style="list-style-type: none"> i) Response to Chronic Disease Prevention. Working group to finalise draft early next week and will send to Executive committee before sending out. ii) Proposal for support of the Australian Primary Care Research Network (APCReN) Letter sent and FU with Mark Booth. iii) Broadening membership base. To remain on agenda any forward ideas capture new members to forward 	GR	
5. New Zealand Matters	<ul style="list-style-type: none"> • SP Spoke on Annual DGP and PC Research Weekend. Promoted AAAPC and over half attendees were members and excellent take up To feature this in Dec newsletter • SP asked for clarification of membership fees for new NZ members signing next year and current members resigning year It was agreed to continue ½ price membership for new NZ members for another year. • Spoke of enthusiasm for NZ members establishing a subcommittee to concentrate on NZ issues KN to send NZ membership emails • noted I member presented the ides of incorporating AAAPC into the that NZ Research weekend title • noted that NZ members wondered if there was a way of getting more NZ feeds out • Noted that the RNZCGP conference next year has been set as 29-31 July 2016 and for the PHCRIS organisers to keep this in mind if possible 	NK/SP	
6. For Discussion	<ul style="list-style-type: none"> • Invited response to the House of Representatives Standing Committee Inquiry into Chronic Disease Prevention and Management in primary Health. Working Group. The working group to finalise draft already circulated and send end of next week. • Additional response to Primary Health care Advisory Group for Chronic illness Nick Z believed after his previous discussions with Tony Hobbs he indicated they would be willing to look at a submission around PBRN;s but unsure how much affect it would have. They did indicate AAAPC would be on their consultation list but unsure .GR thought we could combine PBRN document drafted by Nick Z and also the response working group drafted to standing committee. • Academic exemptions for OTD's with rural moratorium KD updated the committee after receiving letter from the Dept with clear guidelines - academic exemptions are intended for OS trained doctors who come to AUS to work primarily in an academic role but 		

need to do a minimum of clinical practice.

7. Reports for noting	APCReN <ul style="list-style-type: none">• Discussion on the problems surrounding the funding of APCReN as there has been no funding from Commonwealth since February 2015 and has been kept going due to UoM support – this is not sustainable into the future. APCReN Governance committee meeting early October and GR to FU with Mark Booth re sense of future funding so Nick Z felt if we cannot get support for the Dept. with latest request it will need to go into sleeping mode.• KD noted that her Dept. she will have a graduate staffer for 6 months next year and would be happy to dedicate some of his time to support APCReN	GR
8. Communication	<ul style="list-style-type: none">• Newsletter: The December issue will have an article on New Zealand and JW and KN will ask members for articles• Social Media Update: It continues to gain momentum	JW
9. PHC Research Conference	<ul style="list-style-type: none">• No news on the funding for 2016 – EM has been informed on the New Zealand research dates	
10. Finance	<ul style="list-style-type: none">• \$6,616.23	
11. New members	<ul style="list-style-type: none">• Dr Alexander Hoffer – James Cook University	
12. Other Business	<ul style="list-style-type: none">• NAPCRAG Prize. Discussion on the formalisation of the process for next year as Claire Heal had some confusion on who to contact . Nick Z noted that there will be a meeting at the conference• NAPCRAG Conference: Nick Z noted that Felicity Good Year Smith as Chair of the NAPCRAG International Committee has asked a rep from AAAPC to talk at the International reception on AAAPC.	
13. Next meeting	15th October 2015 1.30pm EST	
