

MINUTES AAAPC Executive Committee meeting August 26th 2016

Attendees: Grant Russell, Sarah Larkin, Phyllis Lau, Lynsey Brown Oliver Franks, Kirsty Douglas, Dimity Pond, Nick Zwar, Liz Halcomb, Jennifer Walker, Kitty Novy

Apologies: Alistair Vickery, Jan Radford, Jodie Oliver Baxter, Ngaire Kerse, Michelle Guppy, Tim Stokes, Bianca Brijnath, Danielle Mazza, Christina Hagger, Lauralie Richard, Richard Reed, Sue Pullon

Actions/Decision from meeting Friday August 26th 2016

- **ACTION:GR to send University of Otago PhD document to the RACGP and ACCRM – sent**
- **ACTION:KN to FU on Lucie Walters as nominated ACCRM representative and invite to next meeting**
- **ACTION:KN to liaise with New Zealand executive re the most accessible destination for them and possible dates early next year re strategic planning meeting**
- **ACTION:KN to email New Zealand executive for rep on strategic planning subcommittee and check if attending conference in Aus**
- **ACTION:GR? Subcommittee for strategic plan to liaise and begin drafting questions for members survey(LH, LB, KD, NZ and New Zealand rep)**
- **ACTION:Pre polling of members for input on the strategic plan survey to be drafted before end of year**
- **ACTION:KN to FU on survey monkey set up and**
- **ACTION:KN to look for venue/cost for Strategic Planning Meeting airport lounge possibly February**
- **ACTION:DP to add to an item on the next Meeting of the Heads of Department of General practice and Rural Health a strategy to explore membership on the United General Practice committee**

sues	Items
1. Approval of the Agenda	Chair Grant Russell (GR) Minutes approved from previous meeting
2. Past Minutes	Accepted as correct . Follow up from the Actions and Business arising <ul style="list-style-type: none">• GR opened meeting with a discussion on whether we should be encouraging the College to consider including the integration of PhDs stream in the GP training program and hence strengthening the academic aspect of general practice. Nick Zwar (NZ) believed it would be useful to invigorate the discussion by sending a letter to the College and attaching the information from New Zealand. GR to FU• Liz Halcomb(LH) talked about the work being done around the education and career framework by the Australian Primary Health Care Nurses Association She suspects they are going to overlook the research trajectory standards and focus more on the clinical education which she believes is an oversight as all disciplines should be incorporated. She noted that the unfortunate issue around accreditation when looking at the education of non GPs there is no mention of the competency standards of nursing in general practice• GR informed the meeting that he had submitted the NHMRC-Grant Program Re-Structure document• GR noted that he had received some positive and helpful feedback on the consultation paper from executive and members• Update on the ACCRM Representative for AAAPC Executive: Lucie Walters has been nominated as the ACCRM representative and has accepted the position as a co opted member. KN to send an invitation for the next meeting
3. Correspondence	<ul style="list-style-type: none">• Letter from Lachalan McIver re Lucie Walters
4. New Zealand Matters	<ul style="list-style-type: none">• No update recorded
5. For Discussion	<ul style="list-style-type: none">○ 1.GR upated meeting on 3 significant engagements he had over the past 2 weeks○ Meet with Ian Fraser and Erica Kneipp around MRFF and the primary care sector○ Further meeting with Erica Kneipp to discuss PBRNs and forwarded a number of AAAPC documents on. MRFF seems convinced of the importance of primary care research however

they are unsure of the mechanism. GR made it clear to her that if you tell us the structure we shall tell you how to support that in terms of primary care. Nick Zwar (NZ) noted that Michael Kidd and the College had made particular suggestions about how support could be structured and had been taken on board.

- GR was hesitant about having a special one off primary care allocation of MRFF funds but felt that embedding primary care in translational clinical projects would be a more secure approach. Kirsty Douglas believed it would be more strategic to have it written into all the all MRFF funding Nick Zwar noted that the UK model incorporates primary care as a subset.
- **Frank Jones invited GR to a meeting of United General Practice** to discuss issues around research capacity in general primary care. A good discussion and chiefly information providing
- KD noted that UGP declined to have AAAPC as members because we were not a GP focused organisation anymore however there could now be an opportunity for the newly formed HODs group to seek a membership of UGP which would link the group as a whole. Dimity Pond (DP) reported that she would be happy to take to the next HODS meeting .
- GR thought that AAAPC Executive and HODs could have an arrangement of updating each other on critical things
- Meeting with Tania Winzenbeg and the College around their NHMRC submission
- Dimity Pond (DP) highlighted the problem of recruiting GPs to do PhDs because of inadequate funding. She noted that somewhere in the discussion there needs to be some consideration about training funding.
- Sarah Larkins suggested that there was a need for two pathways for GP registrars.
- *A traditional academic registrar post, for those who have not done much research previously*
- *A registrar PhD program for those who already have an Honours or BMedSci qualification from earlier in their careers – could also involve some teaching and similar networking to the traditional Acad GP reg posts*

2.Strategic direction of the AAAPC

- GR noted that at the AGM there was a strong agreement that AAAPC would benefit from a strategic plan and the mechanism for that would be a face to face meeting of up to half or full day at a venue to be determined. The executive agreed that there needed to be a strategic planning meeting to plan the direction for the next 3-5 years
- A discussion on resourcing and priorities for the meeting. GR asked if people could look at any discretionary funding that could be accessed for travel and it was felt that we need to direct funds towards ensuring representation from New Zealand colleagues and Early Career Researchers.
- KN to explore the cost of participation via teleconference and to open it up to invitation only members as well a number of the executive.
- NZ noted a draft strategic plan with input from a members survey. needs to be drafted before meeting
- Look at setting up webinar for gathering member input feedback on the draft strategic plan before the meeting
- Discussion on timing and it was agreed that early next year is feasible
- Subcommittee to FU (GR, LH, LB, KD, NZ and New Zealand rep)

3.Membership drive

- Membership issues need to be included in the strategic plan and bring to the next meeting. A piece to be formulated for PHCRIS newsletter to encourage membership
 - KD noted that newly formed HODs group to seek a membership of UGP which would link the group
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6. Standing Items

- a. **Conference** : Lynsey Brown (LB)there is planning going ahead for next years conference but no further updates this month
- b. **Communication** :
The newsletter: The November / December issue is progressing
Social media Strategy: Lynsey Brown asked the committee members to send her updates,during the month she has distributed the latest newsletter and uploaded membership form for easier access
- c. **APCReN:** Updates on the responses of the future of APCReN standing item – nothing to report
- d. **Financial report:** There is currently xxxxxxxx in account
- e. **Membership:** new members Dr Xiaoping Lin, Maria De Leon-Santiago, Dr Cathy Watson and Lyle Turner

NEXT MEETING September 29th THURSDAY
