

## MINUTES AAAPC Executive Committee meeting 28-10-2016

- Attending: Grant Russell (President/Chair), Phyllis Lau ( Treasurer ), Richard Reed (SA) Nick Zwar (Past President), Lauralie Richard (NZ) Sarah Larkins (QLD) , Michelle Guppy NSW, Sue Pullon (NZ), Lynsey Brown (Early Research), Jodie Oliver Baxter (Early Research), Kitty Novy (Secretariat)
- Apologies: Alistair Vickery (WA), Oliver Frank (SA), Lucie Walters (ACCRM), Christina Hagger (Conference Convenor), Tim Stokes (NZ), Jennifer Walker (Editor), Bianca Brijnath,(RACGP), Ngaire Kerse (NZ), Danielle Mazza (VIC), Liz Halcomb NSW, Dimity Pond (Secretary), Jan Radford( TAS), Kirsty Douglas (ANU),

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### Actions/Decision from meeting 28-10- 2016

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- **ACTION: GR to email Anne Kelso and ask committee to forward suggestions by Sunday 30<sup>th</sup> October**
- **ACTION: GR to follow up with the Deans of Research on inclusion of primary cre in CRE round**
- **ACTION: Lauralie,Phyllis and Michelle to draft ammendments to Travelling Fellowship scoring criteria and bring to next meeting on meeting in the New Year**
- **ACTION: SL to draft article on rural research for newsletter**
- **ACTION: PL to look at finances and report back to GR offline**

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	Items
1. <b>Approval of the Agenda</b>	Chair Grant Russell (GR)
2. <b>Past Minutes</b>	Accepted as correct
3. <b>Correspondence</b>	•
4. <b>New Zealand Matters</b>	<p>Sue reported on the proposal for a third medical school at at the University of Waikato.The medical school is being proposed in response to health workforce shortages, and in particular shortages of primary care doctors and specialists in rural centres and hospitals which will worsen given the expected pattern of retirement of doctors. Sue noted the concerns that many have expressed around the clinical placement capacity challenges that a new University would bring to the landscape Any feedback from the Australian experience would be welcomed. To continue discussion next meeting.</p> <ul style="list-style-type: none"><li>• Lauralie confirmed that the 2017 New Zealand Primary Health Care Research Colloquim will take palce in Martinborough,15-17 th Sept. A formal invitation for registration will be circulated early 2017 to all AAAPC members</li></ul>
5. <b>For Information</b>	<ol style="list-style-type: none"><li>1. <b>Primary Care Research funding in Australia</b><ul style="list-style-type: none"><li>• GR noted that a standard information update was sent to AAAPC. The significant point for us was the surprise inclusion of primary care as a focus for the CRE applications at the eleventh hour. GR felt that this might have been a result of the lobbying we did. The fact that primary care is on the table and that the health services and public health applications are going to have a primary care lens put to them is good news for capacity in Australia.</li><li>• GR to follow up with Deans of Research to to make this evident to them - vested interest in getting more CRE money into Universities.</li><li>• Richard noted that he had been on one of the panels and did not sense the primary care focus although it could have been applied after the fact. Nick felt that we should ask the NHMRC (Anne Kelso) to clarify what it actually means- does it mean to encourage people to apply or is a higher scoring given to primary care applications or has dedicated money been set aside for primary care –Questions that need clearing up.</li><li>• GR requested suggestions to be forwarded to him by 30<sup>th</sup> Oct and he would draft letter to Anne Kelseo.</li></ul></li><li>2. <b>PHCRIS update:</b><ul style="list-style-type: none"><li>• Richard reported core funding that the Department has provided for PHCRIS will cease in December 2016.</li><li>• The activities preserved will include maintaining a more simplified website and the conference. There will be some staff cutbacks at the end of the year but hoping to maintain as</li></ul></li></ol>

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many of the services to the PHC community as possible. They are hoping to get some sponsorship to help fund the core activities of PHCRIS.

- The conference confirmed for Brisbane, August 7-9<sup>th</sup> at the Pullman Brisbane King George Square Brisbane QLD and will have a similar format to previous years
- Richard hoping that the AAAPC, PHCRIS collaboration will continue and that once a program committee established AAAPC will be involved. He asked for ideas around a keynote speaker and if anyone has an international visitor coming in August to email him
- Richard reported that there will be an 8% increase in cost of registration, hoping to keep the costs down to encourage early researchers to attend.

### **3. Travelling Fellowship**

- Lauralie and Michelle reported that they had completed the process and selected the winner. It was a very difficult as all 5 applicants were of a high quality. The winner has been notified and letters will be sent to unsuccessful candidates this week.
- Lauralie and Michelle both noted that the scoring criteria will be revised and will report back on the changes before next year.

## **6. For Discussion**

### **1. Strategic planning working group meeting**

- GR led discussion around planning the meeting for early next year and summarised the main outcomes.
- To be held February - March next year in Melbourne an all day event ideal
- The meeting would be preceded by a survey to be sent to the members. Initial draft in progress
- The budget available was discussed. The AAAPC can manage the venue costs but not travel, accommodation or facilitator. At the moment if the membership stays as it is we do not have any reserves to help support attendees. GR had hoped to get some financial support from Departments of General Practice – to follow up.
- Phyllis advised the meeting that although we do have \$10,000 in a fixed term deposit this should not be used, the meeting agreed
- Although in principle we wanted some of the executive at the meeting the desire to have Early Career, Allied Health, rural and New Zealand representatives was important.
- Sue Pullon asked the meeting to be held on a day when there is a direct flight from New Zealand to Australia, Monday or a Friday
- GR to update on decisions after the December meeting

### **2. Review of the Travelling Fellowship scoring criteria**

- A discussion led by Lauralie, Phyllis and Michelle on ways to develop a more accurate scoring system given we want to support early career researchers and emerging researchers.
- Michelle noted that track record was counter to early career researchers and needs to be reviewed
- It was felt that we might need to give bonus points for early career researchers.
- To consider the ability of the person to source other funding if not successful
- To include a criteria for assessing the budget a person puts in.
- A criteria on assessing the potential of the person in terms of research capacity.
- To include a criteria on the outcomes of the research needs to be strengthened.
- Lauralie, Phyllis and Michelle agreed to review

### **3 Membership drive**

- GR led discussion and will need to include different approaches in the strategic plan. Sarah and Richard felt that we need to retain links with PHCRIS which has a much broader appeal to researchers. It was felt AAAPC could dovetail with PHCRIS and work together more closely
  - Jodie noted that the article on boosting AAAPC membership went out in last newsletter
  - GR asked if we could look at trends in the membership over the past couple of years and report off line in the New Year
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## 7. Standing Items

1. **Conference** : The Primary Health Care Research Conference confirmed 5-7<sup>th</sup> August 2017 in Brisbane, details to follow in early 2017
2. **Communication** :  
**The newsletter:** The newsletter to go out in December. GR suggested that main article has a rural research perspective and Sarah Larkins and JCU team will draft.  
**Social Media:** Continues to gain momentum and welcomes any material to disseminate
3. **APCReN:** Updates on the responses of the future of APCReN standing item – nothing to report
4. **Financial report:** There is currently \$13,677.84 in account. To continue membership drive
5. **Membership:** Fiona Doolan –Noble New Zealand

**NEXT MEETING Thursday 8<sup>th</sup> December 3-4pm**

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