

MINUTES AAAPC Executive Committee meeting September 29th

- Attending: Grant Russell (President/Chair), Phyllis Lau (Treasurer), Tim Stokes (NZ), Jennifer Walker (Editor), Bianca Brijnath (RACGP), Lauralie Richard (NZ) Lucie Walters (ACCRM), Christina Hagger (Conference Convenor), Sarah Larkins (QLD) ,Kitty Novy (Secretariat)
- Apologies: Alistair Vickery (WA), Oliver Frank (SA),Nick Zwar (Past President), Lynsey Brown (Early Research), Michelle Guppy NSW, Sue Pullon (NZ) Ngaire Kerse (NZ), Danielle Mazza (VIC), Liz Halcomb NSW) Jodie Oliver Baxter (Early Research), Dimity Pond (Secretary),

Actions/Decision from meeting Friday August 26th 2016

- **ACTION:KN to contact volunteers for subcommittee to confirm availability**
- **ACTION: KN to schedule meeting with Strategic planning sub committee**
- **ACTION: KN to email committee names of applicants for Travelling Fellowship and to request volunteers for review . PL, LR and JW to assist if they confirm there is no conflict**
- **ACTION: PL to prepare a budget to determine available funds for GR and committee**

sues	Items
1. Approval of the Agenda	Chair Grant Russell (GR)
2. Past Minutes	Accepted as correct Follow up from the Actions and Business arising <ul style="list-style-type: none">• GR nominatedLauralie to evaluate the meeting and report back• GR noted that Christina was attending her last meeting as Conference Convenor as PHCRIS was no longer involved,Richard to report in future• GR reported that strategic planning subcommittee to meet before next meeting .The volunteers on committee are Lauralie Richard, Liz Halcomb, Nic Zwar, Phyllis Lau, Lynsey Brown, Kirsty Douglas. KN to confirm if Sue Pullon was still available.• ACCRM Representative for AAAPC Executive: Lucie Walters was nominated and accepted and GR took the opportunity to formally welcome Lucie Walters
3. Correspondence	<ul style="list-style-type: none">• NONE
4. New Zealand Matters	<ul style="list-style-type: none">• Lauralie reported on the New Zealand Primary Health Care Research Colloquim in Whitianga,16-18th Sept.The focus was mainly on Early Career Researcher, PhD and Masters students• Lauralie noted that no Australian attended but intend to implement strategies to encourage them to attend next year. An option of inviting a AAAPC person as guest speaker,finding funds to cover cost of Australian student to attend discussed. Hoping to be involved in reviewing the structure of the colloquim for next year to include more established researchers and specific workshops. It would need to be broadened to attract Australian attendees• The next Research Weekend will be held on the 15-17th September 2017 in Martinborough and Lauralie to update about venue closer to the date• The weekend is funded primarily from the performance based research funding framework income. There is money for staff to attend• Tim announced that they were hoping to expand to include the University of Waikato,and Prof Ross Lawrenson in the research weekend next year• Lauralie reported on very positive news on research funding –with the Health Research Council increasing the funding for emerging researchers by \$100,000 compared to last year• Tim felt that there might not necessarily be any significant increase in primary care funding per se but they put strong input into the NZ research strategy in which we emphasised the need to follow the lead of UK and Australia in terms of more of increased funding in health services and primary care research.• There has been an increase in health delivery funding from HRC this year•

5. For Discussion

1. Primary Care Research funding in Australia

- GR updated meeting on the MRFF outline is due out in the next weeks and GR has been having some positive discussions on behalf of AAAPC with Government around this. It looks as if there could be a launch of a new Practitioner Fellowship Program and a range of other initiatives.
- He reported that the case around Practice Based Research networks has been discussed and gives some structure around primary care based research

2. NHMRC-Grant Program Re-Structure-update

- GR thanked all members who contributed to the AAAPC submission which was very solid
- GR unsure if the NHMRC are going to release further information on their deliberations around the grant program

3. Travelling Fellowship

- KN reported that 5 applications have been submitted and has asked for 3 unconflicted committee members to assist with the review. Phyllis, Lauralie and Jenny are happy to review if there is no conflict. KN to forward names to committee after the 30th September

1.Strategic planning meeting

- GR led discussion around planning the meeting for early next year
- It was agreed that as core principle we would work to facilitate early career, rural and New Zealand input. Other principles of including representation from Allied Health and other non GP primary care disciplines.
- It was felt 10-15 would be an ideal size with a dynamic group
- Although in principle it was thought tapping into the wider AAAPC community for the face to face was good it was felt that it might be more productive if we restricted it have a small but highly engaged group from the Executive and one or 2 others where we see the gap possibly early career researchers

6. For Information

- Discussion on our budget and the cost of travel to the AAAPC given our limited finances.
 - Kirsty and Sarahand felt that we should support those who have exorbitant travel costs
 - Discussion on budget cap for the meeting: Richard believed \$2,500.00 for supported travel and venue costs
 - KN noted that AAAPC had \$10,000 in a fixed term deposit that could possibly be accessed to help support the meeting. Phyllis as Treasurer believed this money should not be used and we should look at other options
 - Jan felt that we should perhaps look at an IT solution where the bulk of the planning would be done online with good visuals and perhaps pay people their time rather than travel subsidy
 - No consensus on the budgeting today but Phyllis will have a closer look and report back to the subcommittee and GR
- Subcommittee to FU (GR, LH, LB, KD, NZ and New Zealand rep)

2.Membership drive

- To discuss at next meeting

7. Standing Items

1. **Conference** : Richard reported that there will be a Primary Health Care Research Conference next year and the preferred dates being discussed are 1-3rd or 23-25th August 2017. The location will be Brisbane and there is no federal funding available down. It will be similar to previous meeting but the model will go back to former years with a 3 day conference. This will allow more sessions for people to present their research
2. **Communication** :
The newsletter: GR requested for articles an article on the NZ weekend would be good
Social media Strategy: To continue to send updates and they will be posted
3. **APCReN**: Updates on the responses of the future of APCReN standing item – nothing to report
4. **Financial report**: There is currently 11,575.26 in account
5. **Membership**: Lucie Walters, Lesley Hawes, Leah Palpar
6. **Evaluation of meeting**: Lauralie reported on meeting, a few technical issues with people unable to be heard —this needs to be monitored in the future. Suggested that GR allocates someone to address the chat that occurs throughout the meeting so it is followed up

NEXT MEETING Friday October 28th 11.30-12.30pm

