

MINUTES AAAPC Executive Committee meeting 29-5-12017

- **Attending:** Grant Russell (President/Chair), Lynsey Brown (Early Research), Sue Pullon (NZ), Tim Stokes (NZ), Lauralie Richard (NZ), Phyllis Lau (Treasurer), Dimity Pond (Secretary), Jan Radford (TAS), Oliver Frank (SA), Nick Zwar (Past President), Richard Reed (SA), Liz Halcomb (NSW), Louise Stone, Brooke Vandenberg, Kitty Novy
- **Apologies:** Alistair Vickery (WA), Lucie Walters (ACCRM), Jodie Oliver Baxter (Early Research), Ngaire Kerse (NZ), Bianca Brijnath, (RACGP), Sarah Larkins (QLD), Kirsty Douglas (ACT), Michelle Guppy (NSW), Christina Hagger, Danielle Mazza (VIC)

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- Actions/Decision from meeting. 29-5-2017

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- ACTION: KN to liaise with Phyllis and working group on the Travelling Fellowship judging criteria.
 - ACTION: TS to update meeting on the New Zealand Health strategy once released
 - ACTION: GR to write main article for the newsletter
 - ACTION: GR to circulate documents sent by Tony Scott on the MRFF :
 - ACTION: KN to email link to MRFF to Executive: <http://health.gov.au/internet/main/publishing.nsf/Content/mrff>
 - ACTION: GR Strategic Plan final draft – to distribute to the wider membership highlighting the priorities but do not exclude those that we have not listed
 - ACTION: GR to invite Paul Glasziou as after dinner speaker
 - ACTION At the next meeting to look at realigning the objectives of the AAAPC to the goals in the Strategic Plan
 - ACTION: KN to follow up on New Zealand fellow bodies around their corporation constitution
 - ACTION: Richard to give any advice at the next meeting on our constitution

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| • Approval of the Agenda | • Chair Grant Russell (GR) |
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| • Past Minutes | • Accepted as correct |
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| • Correspondence | • None |
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| • New Zealand Matters | <ul style="list-style-type: none">• Sue reminded the group that New Zealand Research Weekend organisers are still accepting registrations so all Australians welcome. She clarified the registration process and abstract submission• She noted that the national health budget was released last week and from a primary care perspective funding was disappointing because research funding did not feature in this budget at all. The health funding has gone up slightly but probably not enough to account for the increase in population |
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1. For Information

- **Primary Care Research funding in Australia and New Zealand**

2. For Discussion

- GR noted that further details have come out about the MRFF in Australia. And we now know more about how the funding will be spent. Tony Scott forwarded 4 documents that he will circulate to the group but more detailed information at disbursements can be found at <http://health.gov.au/internet/main/publishing.nsf/Content/mrff>
- He noted that Academic health science centres will not receive as much money as originally thought. It seems that there is funding for Primary Care research networks in the Australian budget which might enable us to resurrect the APCREN research network which is on sleeper mode

1. Strategic Planning Day 27th March VCCC Melbourne

- The latest draft of the plan discussed and GR sought to get us thinking around the process to move the document ahead
- He thanked all those in the working group and acknowledged Brooke Vandenberg who has been an enormous help with the refining of document. Lauralie and Sue thanked Grant on behalf of the committee for the massive amount of work he did
- It was agreed that we circulate plan to all members for feedback before it is presented at the AGM We need to provide a compact plan for the AGM in August
- Richard felt that the single most important goal is 3, which is essentially endorsing why primary health care research is worth investing in because presently we are being left out of the picture. The traditional funding has stopped for many initiatives and funding that is available is not at the same level. The AAAPC could be that strong voice to lobby about primary care research in Australia and New Zealand
- Dimity felt that we need to be mindful about our capacity because we are a small organisation with limited funds
- Louise said we might need to say something about a sustainable research ecosystem that enables evidence based clinical care
- Sue felt that the sustainability of the organisation and the mechanism for doing it is tied up in goal 1. Perhaps 1 and 3 could run together. If we can move it to a wide-ranging primary care membership and make it more relevant to a far-reaching membership much more can be done

- GR felt that we do not have the capacity to do what we are setting ourselves up to do unless the organisation changes. The mechanism embedded in recommendation 1 is critical. We need to increase inclusivity within the organisation and get people to work together on priority tasks and activities
- Lauralie felt that what is more evident from the plan is the articulation between research policy and education the strong emphasis on linkages and diversity of primary care
- Discussion on the next steps with the existing draft plan and how to distribute so that working groups can be established ASAP and volunteers secured
- It was felt that the plan did not have constitutional imperative and the only important thing to consider would be if we wanted to embed working groups into the constitution
- Richard felt that it was important for someone to look at the constitution and make sure that we were not proposing things outside of the existing constitution
- Grant noted that there are a series of objects in the constitution and they need to be consistent with the strategic plan- to discuss at the next meeting
- We need to check the governance now that we have New Zealand in the organisation as we could be considered as an International organisation
- Grant noted that one of the things the 2017-2018 Executive will have to do is look at reformulating the governance of the organisation
- The group decided to send to members to seek responses and highlight the priorities but do not exclude those that we have not listed as priorities in the plan itself
- At the next meeting we will look at realigning the objectives of the AAAPC to the goals in the Strategic Plan
- GR asked KN to follow up on New Zealand fellow bodies around their corporation constitution and for Richard to give any advice at the next meeting on our constitution

2. NAPCRG Abstracts

- KN has had sent out abstracts to judge and thanked Dimity, Jan ,Tim and Oliver for their assistance

3. Standing Items

1.PHC Conference:

- Lyndsey Brown updated the meeting on progress of conference
- Abstract notification out this week
- AAAPC Plenary: Pauline Norris from New Zealand was suggested as the plenary speaker and she will present on specific challenges and opportunities and innovations in primary care research in New Zealand. The opening plenary will have Pauline Norris if available the NAPCRG winner and the distinguished AAAPC paper winner.
- Sue noted that Pauline is a Professor in the Pharmacy School in Otago and is working in the social pharmacy space and a very broad thinker, it was felt that she would be an excellent choice
- If Pauline not available there were a number of other suggestions all would be excellent: Prof Jenny Carrier, Dr David Baxter or Dr Dee Margin all from New Zealand
- Discussion on the After Dinner Speaker It was agreed that Paul Glasziou would be ideal. He could possibly reflect on his career and tips for success in primary care funding .A New Zealand visitor or the NAPCRG paper winner could be considered if Paul is not able to attend. It was agreed that Pauline should not be asked.GR will email Paul
- GR informed the group that the distinguished paper winner has been notified
- KN reminded committee that Bridges Webb nominations close at the end of June
- Lynsey reported that AAAPC and PHCRIS would need to split the cost of the registration \$325.00 will have to come out of the AAAPC account
- GR asked if KN to look at the trends in our membership in the past years and bring back to the meeting next month This will be helpful for the marketing and membership working group
- Richard noted that it is being increasingly difficult to sustain the organisation because of the decrease in capacity building and funding. It has become evident that there is a real long term issue in replacing departing academics with incoming academics
- **2. Communication:**
- **The newsletter:** GR to write main topic on the Strategic Planning. KN to send out as soon as possible
- **Social Media:** Please send any items
- **APCReN:** No updates on APCReN standing item
- **Financial report:** \$8,681.17 Phyllis reported on the financial situation is tight. There is currently a commitment to salary is \$6,610.00 we need to support SAPC winner for \$500.00 and \$250.00 for conference prize also there has been a request that we help support the NAPCRG winner registration fee for the PHCRIS conference \$325.00.
- **Membership.** Jason Chiang, UOM, John Hall UNSW

NEXT MEETING Thursday June 29th 11-12pm