

**AAAPC Executive Meeting 27-10-2017 -12-1.00pm**

Attending Kirsty Douglas (President/Chair), Lynsey Brown (Early Research), Phyllis Lau (Treasurer), Nick Zwar, Grant Russell (Past President), Jan Radford (TAS), Bianca Brijnath, (RACGP), Lucie Walters (ACCRIM), Sarah Larkins (QLD) Michelle Guppy (NSW), Eileen McKinlay (NZ), Elizabeth Sturgiss (Editor) Lauren Ball (QLD), Liz Halcomb (NSW),  
Apologies Alistair Vickery (WA), Oliver Frank (SA), Danielle Mazza (VIC), Dimity Pond (Secretary), Lena von Schuckmann (ECR), Tim Stokes (NZ), Lauralie Richard (NZ), Richard Reed (SA), Louise Stone, (ACT),

**ACTION ITEMS:**

1. Kirsty and Dimity to FU with face to face meeting with the Colleges
2. Kirsty to follow up and arrange meeting with Tania Winzenberg (Chair of expert advisory committee on Research)
3. Kirsty to email the amended subgroup list
4. Kirsty to contact individuals in each group and see if there is one person willing to lead
5. Grant to send USB with background documents
6. Kirsty to draft terms of reference and distribute
7. Kirsty to FU with Nick Zwar on NHMRC panel discussion
8. Kirsty To FU with Ronny Gunnarsson and see if he still happy to be the AAAPC ACCRM rep. It is important to clarify how it effectively promoted the linkages with the 2 organisations

1. Confirmation of Agenda: Confirmed Kirsty Douglas

2. Correspondence: Kirsty discussed letter (26-9-17) sent to Prof Bastian Seidel, Zena Burgess, Mark Miller of the RACGP by Dimity Pond as chair of the HODS and herself requesting a meeting: No response. Emailed on the 20-10-17 requesting meeting at GP17, Bastian Seidel offered to meet at 6.30am which was not possible. Tania Winzenberg actively engaging with us and involved in organising a meeting for those interested in large scale funding opportunities. Will continue persisting.

3. Minutes of Executive meeting September matters arising

- Kirsty thanked all for responding to request to nominate for working group subcommittee. Although many offered to be on more than one working group the initial approach is to only put on one and revisit if necessary (attachment 1). To contact Kirsty if you would like to change. Has ensured where possible to have a range of professions, gender, nationality and seniority in each group.
- Travelling Fellowship information has been distributed to members - deadline for application is 30th November

4. New Zealand Matters

- Eileen McKinlay: Noted that there is now a new government and will wait to see the impact of this change.

5. For Information

- a. Primary Care Research funding in Australia. **Nothing to report.**

6. For discussion

a. Strategic Planning update and reflection

- Covered in business arising. There are several groups where there is relatively small number of contributors. Kirst felt that after consultation with those leading that we may open to the larger AAAPC membership if they felt they needed more support. Meike van Driel has expressed an interest in being part of the mentorship group and several others articulated interest at the AGM
- Kirsty to contact individuals in each group and see if there is one person willing to lead. There are several individuals who have already volunteered and she will confirm and report back at next meeting
- Next step to organise a time that the subgroups can meet. Major issues have already been outlined in the strategic plan that each subgroup will try and develop a working plan from that.
- It was suggested that each group report back in 2 months with a brief report on their plan for the next 12 months and to liaise with Kirsty or Kitty if necessary.
- Michelle Guppy proposed that the first meeting in 2018 might be more realistic for a report to be delivered from each subgroup.
- Grant Russell recommended that we develop a generic term of reference to help start things off. It was felt that we need to have rules of engagement for each group, broad time lines and action points. Kirsty to develop and send around for comments.
- AAAPC AGM: A link was sent to membership on behalf of Tania Winzenberg of the meetings organised around the country ensure it continues to support the best Australian health and medical researchers. No one on the committee has managed to get to one yet but Kirsty will try to attend the one in Canberra. Danielle wondered if the consultation process was the place to raise concerns about peer review grants within the NHMRC. Kirsty to follow up with Nick Zwar.

b. NHMRC New Grant Program Consultation on Peer Review

A link sent to membership on behalf of Tania Winzenberg of the meetings organised around the country ensure it continues to support the best Australian health and medical researchers. No one on the committee has managed to get to one yet but Kirsty will try to attend the one in Canberra. Danielle wondered if the consultation process was the place to raise concerns about peer review grants within the NHMRC. Kirsty to follow up with Nick Zwar. Danielle also suggested it might be worth talking to Jon Emery, Lyndal Trevena, Tim Usherwood and Clare Heal as they are all regular panel members and might be able to give some insight. It might also be worth following up with members to see if primary care grants are receiving reviews by people who understand them. There are ongoing challenges that we should be aware of.

c. The NAPCRG-AAAPC Prize: Grant Russell and Team won the AAAPC prize to present at NAPCRG

7. Standing Items

**Communication**

- a. The Newsletter: Call for content for December issue - main article needed
- b. Social Media Strategy: Lynsey noted that all going well, new information requested
- c. APCReN- updates: no new updates
- d. ACCRM: Lucie Walters noted that Paul Worley has been appointed new national rural health commissioner. The ACCRM research committee has gone through a revamp and will hear more after the first meeting next month
- e. Financial report) \$2,200.00 balance. The priority is to increase membership
- f. New Membership: None
- 9. Next Meeting October 28 November 2017 12-1.00pm.