

AAAPC Executive Meeting September 27th 2017

Attending Kirsty Douglas (President/Chair), Dimity Pond (Secretary), Lynsey Brown (Early Research), Tim Stokes (NZ), Lauralie Richard (NZ), Phyllis Lau (Treasurer), Richard Reed (SA), Nick Zwar, Grant Russell (Past President), Jan Radford (TAS), Bianca Brijnath,(RACGP), Lucie Walters (ACCRIM)
Apologies Alistair Vickery (WA), Lucie Walters (ACCRM), Sarah Larkins (QLD) Michelle Guppy (NSW) Oliver Frank (SA), Liz Halcomb (NSW), Louise Stone,(ACT), Danielle Mazza (VIC), Elizabeth Sturgiss(Editor) Lauren Ball (QLD), Eileen McKinlay(NZ), Lena von Schuckmann(ECR)

ACTION ITEMS

1. **KD to send out the list of subcommittees and request for EOI to email KN and KD their interest**
2. **Kirsty to send a copy of the letter to Tania Winzenberg**
3. **Grant to send USB with background documents**
4. **Tim Stokes to circulate a NZ medical journal**
5. **To explore timing of membership renewal, financial year as opposed to begging of the year direct debit, online etc.**

1. **Confirmation of Agenda:** Confirmed Kirsty Douglas

2. **Correspondence** Letter to RACGP

3. **Minutes of Executive meeting July and August AGM. Matters arising:**

4. AGM minutes –Amendments recommended: It was proposed that that we add in that a team for social media working group was discussed Nigel Stokes and Lauralie Richard names updated; add Katherine Wallis needs to be added as attending

- a. Welcome to new Committee members: Kirsty Douglas welcomed all new members to the meeting and thanked Grant for all work done last year
- b. Kirsty noted that she would circulate a list of subcommittees to executive and later to request for EOI in membership. She felt that each subcommittee should have a member of the executive on it.
- c. It was noted that Dimity and Kirsty wrote a letter to RACGP request to meet Bastian Seidel, Zena Burgess and Mark Morton wearing AAAPC and HODs hats.

The issues raised

- *How could AAAPC might support RACGP in future research issues.*
- *A discussion around GP registrar posts and challenges around contractual issues*
- *The required number of hours especially around part time work.*
- *What support AAAPC could give in selection the successful applicants*

Jan Radford suggested that the research committee is also talking about these issues. Kirsty to send a copy of the letter to Tania Winzenberg so she is aware of what we are saying to Zena Burgess and Bastian Seidel(CEO)To keep us up to date

d. Travelling fellowship. Flyer has been updated.and to be sent out for EOI. Assessment of Travelling Fellowship to be finalised. before the December deadline

5. New Zealand Matters

a. Update on New Zealand matters including engaging with wider NZ network of GPs

Tim Stokes mentioned Publication of an article in the NZ medical journal about teaching capacity both in GP and graduate level. In summary, there will be increasing pressure to deliver especially around the new PGY1 and PGY2 placements. Tim will circulate articles to us Katharine Wallis noted that if the rural school got up there would be increased pressure

TS noted that the NZ Research weekend went well, with a high quality of presentations.

6. For Information

a. **Primary Care Research funding in Australia.** This has been a standing item for some time and Grant Russell (GR) wondered if it should remain on there?

Richard Reed(RR) suggested Kirsty to meet with Erica Kneipp relating to MRFF, especially as primary care not funded in the first round of funding. Kirsty responded that she might wait for another month as some changes are taking place in higher levels. Nick Zwar mentioned an advanced health research institute is being proposed by the advanced health translation centres which have formed a collaborative group.

7. For discussion

a. **Strategic Planning update and reflection**

- A discussion on the subgroups and the way they will arranged. The main thing is to identify interest to lead the subgroups and broaden out into the membership. Kirsty has had keen interest outside committee and will follow up
- **Increasing visibility including communication strategies.** Lynsey reported that twitter is expanding media representative, Nigel Stokes stated at the AGM that it might a possible to organise a luncheon in Canberra with certain politicians to discuss PHC concerns, Phyllis called for liaison with the treasurer around this before anything is organised. Kirsty identified a venue being set up by the RACGP in Canberra where we might potentially be able to organise meeting if we successfully liaised with them
- **Collaboration** (Primary Health networks in New Zealand and Australia, PHCRIS, Health Services Research Association and Research Australia)
Kirsty suggested that PHNs in Australia and PHOs in NZ might be interested. Kirsty suggested that a working group might consider if we are going seek institutional membership. Nick suggested that PHN leaders might contribute what they think could be valuable. Nick Zwar felt that it might be worth asking PHN's and PHN's we have links with to get a sense of what they might want and what they could get out of being involved with the AAAPC. Tim and Katharine have reservations about the level of interest from NZ PHOs. Suggest focus on university engagement rather than PHO.

- b. **AAAPC AGM:** A general discussion about the timing of the membership payments and direct debit options to improve the way members can pay and perhaps going by the financial year not the beginning of the year would be better It was felt that we should explore timing of membership renewal direct debit, online etc.
- c. **PHC Research Conference – roundup** The PHC Conference in August was a success and well accepted There were 265 attendees. which was less than the target of 300. so the budget was stretched. Richard Reed noted that we looking at conference 2018 to be held from the 1-3 August in Melbourne, but not yet confirmed. Might need to raise conference fees. to ensure the costs are covered He would be happy to work with the Melbourne Universities as soon as possible so planning can commence

8. Standing Items

a. Communication

b. **The Newsletter: September edition:** There is a draft in progress and will be sent out asap.

c. **Social Media Strategy:** Lynsey noted that all going well and to keep sending in information

d. **APCRen- updates:** AAAPC still currently paying for hosting of the APCRen website. and is an issue as we have limited funds Kirsty suggested approaching RACGP for support to revive the network.

e. **Financial report including discussion of organisational network (eg PHNs):** 3-year membership. Current account balance \$2273.15. There will be a deposit from the dinner of \$4,000. An increase in membership fee should be considered. We need concrete outcomes from membership – a marketing and membership subgroup should produce a clear statement along these lines

f. **New Membership:** Penelope Burns, Chris Freeman, Rebecca Tinning, Vicki Wade, Ben Harris Roxas, Amelia Stephens, Laurence Leong, Jason Agostino

9. Next Meeting October 23th October 2017 12-1.00pm

10. It was agreed that the technology for this meeting was helpful, free, usable on a Mac