

## MINUTES for AAAPC Annual General Meeting 2022

Wednesday 17<sup>th</sup> August 6:00 pm – 7:00 pm AEST via Zoom

### 1. Welcome

*Phyllis Lau welcomes everyone and acknowledges that this meeting is being held on the lands of the Aboriginal and Torres Strait Islander people in Australia and of the Maori people in New Zealand.*

### Attendance/ apologies

<p>Present: Phyllis Lau (proxy for Cecilia Lee, Samantha Ryan, Brett Montgomery and Meredith Temple-Smith), Tim Stokes, Kylie Vuong, Lauren Ball, Shakira Milton, Sibel Saya, Kristi Milley, Renee Fiolet (2<sup>nd</sup> half of meeting), Meredith Temple-Smith (1<sup>st</sup> half of meeting), Flora Hui, David Chua, Nick Zwar, Felicity Goodyear-Smith, Liz Halcolmb, Kaleswari, , Habiba Jahan, Amy Coe, Katelyn Barnes, Jessica Bottfield, Renny Abbott, Chris Barton, William Glasson, Jai Feng Hu, Marguerite Tracy, Andrew Bonney, Katie Fischer, Michelle Guppy, Dimity Pond, Sarah Dennis, Antony Bolton, Michael Kidd, Kirsty Douglas, Jianrong Zhang, Susie Westbury, Jo-Anne Manski-N, Charlotte Hespe</p>	<p>Apologies: Jon Emery, Cecilia Lee, Samantha Ryan, Brett Montgomery</p>
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### 2. Minutes and actions from 2021 AGM

Meredith Temple-Smith proposed acceptance of the minutes. Seconded by Habiba Jahan.

### 3. Annual reports (attached with these minutes)

- 3.1 Academic Policy and Advocacy Subcommittee Chair – presented by Phyllis Lau on behalf of Jon Emery
- 3.2 ECR and Capacity Development Subcommittee Chair – presented by Habiba Jahan
- 3.3 Membership and Marketing Subcommittee Co-chairs – presented by Phyllis Lau on behalf of Belinda Parker
- 3.4 PHC Education Subcommittee Chair – presented by Kylie Vuong
- 3.5 Conference Subcommittee Chair – presented by Renee Fiolet

*Phyllis Lau offers members attending an opportunity to ask the Subcommittee chairs questions. No questions forthcoming. Where no further discussions were noted, all Subcommittee reports were taken as read by members.*

*Habiba Jahan is stepping down from Chair of the ECR Subcommittee and expressed her gratitude for the learning from being a part of the AAAPC executive committee.*

*Phyllis Lau expresses her personal thanks and the contribution of Belinda Parker who is also stepping down from Co-chair of the Membership Engagement Subcommittee.*

### 3.6 Treasurer – presented by Sibel Saya

*AAAPC is in a healthy financial state. From 2021 to 2022 our major sources of income streams were via membership subscriptions and an increase in conference attendance which have led to us ending in a stronger position. Our online conference 2021 generated a small profit for AAAPC. **Our financial balance on 30 June 2022 is \$189,002.61.***

*Westpac Term deposit came to an end. We are doing some research about where to go next. Our planned expenses over the next year are minimal. We have an upcoming bill for our insurance policies which have increased substantially from last year's.*

*Kirsty Douglas remembers a time when we were in the red, and not in as healthy of a position so this is great news.*

*Sarah Dennis asks whether the conferences are turning our financial position around? When we took on the conference, we were worried that it would be risky.*

*Phyllis Lau says the short answer is a resounding yes. In the last 3-years we've generated healthy amounts from the conference. Conference registrations and sponsorships helped us get into a much better financial position.*

*Kirsty Douglas comments that there's been a big push to grow our membership by the Membership Engagement Subcommittee as well, this has helped a lot.*

*Chris Barton (former treasurer) says that first face-to-face conference we hosted helped us get into a healthier position. COVID has prevented scholarships such as the Travelling Fellowship from being awarded because no one could travel. Chris hopes the committee will make sure that support for members with these funds continue.*

*Phyllis Lau assures Chris and everyone that funds for Travelling Fellowships not used during the COVID period were rolled over to the following year and more scholarships have been installed in the last year.*

### 3.7 President – presented by Phyllis Lau

*This past year was difficult, with covid continuing but the AAAPC continues to champion our vision for a multidisciplinary primary healthcare (PHC) oriented health care system founded in patient-centred and primary care principles and developed through evidence and education. Phyllis gives a sincere thank you to all the executive members and thanked all AAAPC members and subcommittee members.*

*Phyllis highlights two collective achievements:*

- 1. We responded to policy consultations on PHC and PHC research including Australia's 10-year Primary Healthcare Plan 2022 -2032, MRFF consultation on the Australian Medical Research and Innovation Strategy 2016-2021, the Australian Medical Research Advisory Board (AMRAB) consultation on strategies and priorities needed to align with the MRFF 10 year investment plan, the Commonwealth Department of Health General Practice Data and Electronic Decision Support consultation, and the Australian Competition and Consumer Commission (ACCC) consultation on Western Australia Primary Health Alliance (WAPHA) application to jointly develop their own data extraction software with other Primary Health Networks (PHNs). Advocacy for PHC, PHC research and PBRNs will always be a strong commitment for AAAPC.*
- 2. AAAPC is also re-invigorating relationship with SAPC. We have a history of collaborating with them, however this year we've looked for more opportunities to strengthen this relationship to offer more international value for our members.. First joint AAAPC/SAPC workshop by Prof Chris Dowrick is scheduled on 7<sup>th</sup> Sept. Katelyn Barnes and Kylie Vuong will coordinate these workshops with SAPC.*

*Phyllis acknowledges the executive members individually. Tim Stokes – VP, Shakira Milton – secretary, Sibel Saya – Treasurer, Katelyn Barnes – Editor, Jon Emery – Policy and Advocacy subcommittee chair, Habiba Jahan – ECR subcommittee chair, Belinda Parker – Membership Engagement subcommittee co-chair, Kylie Vuong – Education subcommittee chair, and Renee Fiolet – Conference subcommittee chair. Other than elected members: Kirsty Douglas as immediate past president, Lynsey Brown our conference wonder woman, and Katrina Green our administrative support.*

**4. Election of officers- bearers to fill positions**

*Seven Executive Committee positions are now formally vacant. The vacancies are: President (Phyllis Lau's 1<sup>st</sup> term ends), Vice President (Tim Stokes filled this in March this year and needs to be formally electe), Secretary (Shakira is leaving mid-term), Editor (Katelyn Barnes' 1<sup>st</sup> term was only for a year in 2021), and the chairs of ECR and Capacity Development (Habiba Jahan is mid-term), Membership Engagement (Kristi Milley left mid-term earlier this year and the role was subsequently shared by Phyllis Lau and Belinda Parker, and both will not be continuing) and PHC Education (Kylie Vuong 1<sup>st</sup> term ends) sub-committees.*

*At present there are nominations for six of the positions:*

*President: Phyllis Lau renominates for 2<sup>nd</sup> term, 1 year only*

*Vice President: Tim Stokes for formal election for 1<sup>st</sup> term, 1 year only*

*Editor: Katelyn Barnes renominates for 2<sup>nd</sup> term, 2 years*

*Membership Engagement: Shakira Milton and Flora Hui nominate for co-chairs for 1<sup>st</sup> term, 2 years*

*ECR and Capacity Development: Jessica Botfield nominates for 1<sup>st</sup> term, 2 years*

*PHC Education: Kylie Vuong renominates for 2<sup>nd</sup> term, 1 year only*

The Secretary position unfortunately still does not have a nomination. No further nominations at the AGM. Phyllis asks people to get in touch with her and the committee if interested.

In accordance with clause 20 subclause 3 of our constitution, because the number of nominations received is less than the number of vacancies, the candidates nominated are all elected at this AGM.

5. Other business

No other business has been tabled for discussion.

6. Presentation of the 2022 Charles Bridges-Webb Medal and the 2022 Neil Carson Medal  
*The Neil Carson award is named after the founding president of the AAAPC, Prof Neil Carson AO. The medal recognises members who have made and will continue to make outstanding national and international contributions to primary care education.*

*This year, the Neil Carson Medal was adjudicated by a panel of three unconflicted senior members of AAAPC, and the recommendation was unanimous. **Professor Kirsty Douglas** is the winner of the 2022 AAAPC Neil Carson Medal winner.*

*Kirsty Douglas is Professor of General Practice at the Australian National University (ANU) and Director of the Academic Unit of General Practice at ACT Health. She is Chair of the Heads of Departments of GP in Australia and NZ group, she sits on the Clinical Counsel of both the ACT Primary Health Network and the South Eastern NSW Primary Health Network's and she is Chair of the ACT Government Primary Health Care Emergency Response – COVID working group. She is a member of Deep End GPs which is an advocacy and support group for GPs working with underserved and vulnerable communities. In 2021, Kirsty was awarded the Australian Medical Association ACT Presidents Award for her leadership.*

*Kirsty has been integral to the curriculum development and review at the ANU Medical School. She teaches across population health, general practice, Indigenous health, and professionalism themes at the school. Kirsty has received two awards for outstanding contributions to the medical curriculum and an award for PhD supervision at the ANU.*

*Kirsty is a clinical supervisor at GP Synergy and has a long history of teaching GP registrars and providing mentoring to many young GP and primary care academics.*

*Kirsty has a long association with the Royal Australian College of General Practitioners. She is immediate past President of AAAPC. Kirsty's research publications are testament to her international contribution and recognition in these areas.*

*Amongst all her achievements, Kirsty is the mother of 4. She returned to full-time work only in the last 8 years. In the last 8 years, she has served on the international committee of the North American Primary Care Research Group, and was an invited guest of WHO to attend the Global Conference on Primary Care in Kazakhstan in 2018 at which the Declaration of Astana was formally endorsed.*

*The judges particularly commented on Kirsty's sustained commitment to leadership in primary care and medical education in Australia, and substantive international contribution. One judge said "I see Kirsty Douglas as an outstanding candidate for the Neil Carson Medal. She will be a worthy recipient of this award who will continue the tradition of leadership in academic primary care that exemplified Neil Carson."*

*The AAAPC is proud to support this award as part of our commitment to leadership in primary care education.*

*Kirsty expresses her thanks.*

*We did not receive a nomination for the Charles-Bridges Webb medal.*

***Phyllis Lau thanks all for attending.***

***Proceedings for the 2021 AAAPC AGM concludes at 7pm AEST.***