

# 2021 AAAPC Fellowship

The Travelling Fellowship was reviewed in 2021 in light of the global pandemic, needs of the AAAPC members and our aim to foster collaborations and partnerships.

Travelling Fellowships are offered in years where the Executive deem that sufficient funds are available to support the award. The Fellowship will be reviewed annually to ensure it is best meeting the needs of our AAAPC members. The following are guidelines applicable to the AAAPC Travelling Fellowship 2021 only.

## Aims:

- Foster collaborations between Australasian primary care researchers.
- Enable partnerships with international researchers and/or external stakeholders.
- Provide support particularly, but not exclusively for, those who are early career researchers.
- Support First Nations primary care academics across Australasia.

## Purpose

The Travelling Fellowship is available for any activity that meets the aims of the program. This could include activities associated with carrying out research, teaching, professional development and impact.

Examples of activities:

- initiate a research or teaching project;
- undertake a mutually beneficial critical appraisal of the host department's teaching and research programs either in-person or virtually;
- deliver a teaching or research program in collaboration with the host department either in-person or virtually;
- professional development opportunities to support research and/or teaching that are not available through the applicant's own institution;
- dissemination and impact activities related to the applicant's research and/or teaching, for example conference presentations, policy round tables.

Please see the website for examples of previously funded fellowships.

## Value and criteria for use of grant

Applications are welcome for amounts up to \$2000. Fellowships must be used in the year specified in the application process. A total fellowship pool of \$6000 is available.

One fellowship of up to \$2000 will be allocated to a First Nations applicant (eligible application dependent).

The funds can contribute to travel costs and accommodation, plus other items such as professional development, direct research costs and conference registration. The funding cannot be used to cover costs for meals and other incidentals, or publication fees for academic journals.

## Eligibility

Applicants must:

- be a current financial member of AAAPC & have held membership for at least one year before applying; Student and First Nations members do not have a time limit on their membership for eligibility;
- be actively involved in primary care research or teaching;
- not have held an AAAPC Travelling Fellowship in the previous four years.

## Submission of Applications

Applications must be in minimum font size 11 point. PDF versions (in one document) should be submitted electronically to the AAAPC Secretariat ([secretariat@aaapc.org.au](mailto:secretariat@aaapc.org.au)) by 9th July 2021. **Late applications will not be accepted.**

Your application must include:

- Contact details, please include if you are a Student and/or First Nations academic
- Letter of support from head of your institution/department confirming that the financial support is NOT available from your home institution
- Plain language summary of proposed use of funding including aims & objectives and how it will contribute and further your primary care academic career (100-300 words)
- Outline of activities - include how your proposed activities clearly link to the aims of your fellowship (maximum two A4 pages; table format is preferred)
- Budget
- Outcome (max 300 words) - explain how your proposed Fellowship will benefit yourself, your institution and the wider AAAPC community
- Curriculum Vitae - no more than two pages

**SEND TO:** [secretariat@aaapc.org.au](mailto:secretariat@aaapc.org.au) and address to the President, AAAPC.

## Assessment process

1. Eligibility check – the application will be reviewed for eligibility including the financial membership status of the applicant.
2. Peer Review - applications will be reviewed by three members of AAAPC (without conflicts of interest) based on the aims of the Fellowship Program, in particular:
  - a) relevance to the goals and values of the Australasian Association for Academic Primary Care;
  - b) track record of the applicant relative to opportunity;
  - c) commitment to academic primary care;
  - d) likelihood that the fellowship will be of value to the applicant's career in academic primary care.

## Offers

The Secretary will inform the Applicants, in writing, of the outcome of the review process. The successful awardees may be announced at the AGM.

## Payment to recipient

The fellowship will be paid to the recipient as a reimbursement. Any financial difficulties with upfront payment will be taken on a case by case basis by the President. To receive the funds the recipient must provide:

- Tax invoices for the agreed expenses as per the application AND
- A final written report to the AAAPC Executive outlining the outcomes of the fellowship, with permission to publish this on the AAAPC website AND
- A short summary for advertising the fellowship for the following year.

## FOR ASSESSORS

Element	Key Components	Score
Name Contact details Email	(no comment or scoring needed)	-
Support for proposed trip	Letter of Support from head of applicant's institution including acknowledgement that local financial support for this purpose is not available.	/2
Plain Language summary (300 words)	Including aims & objectives and how it will contribute and further the applicant's career in primary care academia.	/10
Outline of activities	Account of activities which are logical, feasible and linked to the aims of the fellowship.	/5
Potential contribution	Does the project align with the goals and objectives of AAAPC?	/5
Track record: relative to experience and level	Taking into consideration the fellowship is particularly, but not exclusively for, those who are early career researchers.	/3
Budget	Comment on suitability and amount.	-
Total		/25
Reviewer comments		